



PARLIAMENT OF MONTENEGRO

**Action Plan for Strengthening of the Legislative and Oversight Role
of the Parliament of Montenegro in 2013**

Implementation Report

January - June 2013

July 2013

Introduction

At the meeting held on 19 March 2013, the Collegium of the President of the Parliament of Montenegro adopted the Action Plan for Strengthening of the Legislative and Oversight Role of the Parliament of Montenegro in 2013. The Plan is intended to serve as a guideline in planning and implementing activities at all levels in the Parliament and provide a planned, systematic and coordinated action by all stakeholders in the work of the Parliament in order to contribute to the efficient fulfilment of its responsibilities as defined by the Constitution. This paper is also based on the findings of the European Commission set out in the 2012 Progress Report of Montenegro, being at the same time the implementation plan of the European Commission's recommendations.

The Action Plan for strengthening of the legislative and oversight role of the Parliament of Montenegro in 2013 contains 68 activities and measures with explanations, responsible authorities, implementation deadlines and performance indicators. For better overview, activities and measures provided by this Action Plan are grouped into three parts. The first part is related to the strengthening of the legislative and oversight role of the Parliament of Montenegro through drafting and adoption of acts, frequent use of oversight mechanisms, and the work of plenum and working bodies. The second segment comprises activities and measures aimed at strengthening the administrative and technical capacity, under the responsibility of the Service of the Parliament. The third part is dedicated to the activities intended to further improve the openness and transparency of the Parliament towards citizens and civil organizations. The findings and recommendations of the European Commission's 2012 Progress Report, which relate to each segment separately and which were taken into account in defining the planned activities, are provided at the beginning of each segment.

The last measure in the Action Plan of the Parliament defines that the Parliamentary Service will prepare quarterly reports on the implementation of the Action Plan for strengthening of the legislative and oversight role of the Parliament of Montenegro and submit it to the Collegium of the President of the Parliament for consideration. This first report, covering the period from 19 March to 30 June, outlines the implementation of the measures and activities in respect to the Plan, although the implementation of specific continuous activities has been monitored from the beginning of the year.

The report has a descriptive section regarding the activities implemented in the reporting period, as well as a table section with indicators and current status, i.e. the level of implementation.

Summary

Out of the total of 68 activities and measures contained in the Action Plan for strengthening of the legislative and oversight role of the Parliament of Montenegro in 2013, 12 measures refer to the period by the end of March, i.e. the first quarter. Out of these 12 measures, six measures have been implemented. Unimplemented activities refer to the adoption of the rulebooks, carried out for the purpose of compliance with the new Law on Civil Servants and State Employees. Drafts of the rulebooks have been prepared and their adoption is expected in July. Also, one measure in the Action Plan has not been implemented and the deadline for its implementation was set for the end of April.

Two activities were defined to be implemented quarterly, and both were implemented in the quarter following the adoption of the Plan, i.e. by the end of June. Out of eight measures and activities, whose deadline was by the end of June or second quarter, three have been fully implemented and three of them are ongoing, while the implementation of two measures is delayed.

In total, out of 23 measures and activities whose deadline was the end of June as set in the Action Plan, 11 have been fully implemented so far, while the implementation of three measures is still underway. Moreover, out of 24 measures envisaged for continuous implementation, 22 have been implemented as planned, while the implementation of one measure is underway and one activity is overdue.

In summary, out of total of 47 measures provided by the Action Plan in the reporting period, the implementation of 33 measures has been carried out as planned, and the implementation of four measures is ongoing.

Furthermore, the implementation of three measures i.e. activities planned by the end of July, which is the end of the spring session, as well as of two measures planned for the 3rd quarter is in progress.

It should be pointed out that the reduced dynamics of the Parliament and its working bodies during the presidential elections in Montenegro and the preceding electoral campaign, as well as political developments after the elections, affected the implementation of certain measures and activities envisaged in the Action Plan.

This Report provides a review of the Action Plan implementation with tables, in which the implementation is measured against the defined performance indicators, and which also contains information on the implementation of measures planned by the end of the spring session and measures envisaged for the third and fourth quarter of 2013.

Review of activities stipulated in the Action Plan for strengthening of the legislative and oversight role of the Parliament of Montenegro by 30 June 2013

Activity 5: Preparation of the resolution that will precisely define the role of the Parliament of Montenegro in the accession negotiations with the EU, and provide guidance to the Government of Montenegro in the process of negotiations.

The working group for drafting the proposal for Resolution on European Integration was set up by the Conclusion of the Collegium of the President of the Parliament with prof. Branko Radulović, PhD, Vice-President of the Parliament, elected as the head of the working group and its members MPs Miodrag Vuković, PhD, Damir Šehović, MA, and Aleksandar Damjanović, MA. The first meeting of the working group was held on 31 January 2013.

At eight meetings held during this period, members of the working group, inter alia, shared their views and suggestions with the representatives of parliamentary parties, which were not represented in its work, chairs and deputy chairs of the working bodies of the Parliament, Minister of Foreign Affairs and European Integration, representatives of the academic community, NGOs and unions, as well as with the Head of the Delegation of the European Union to Montenegro.

Following the meetings and based on the collected opinions and suggestions, working version of the Resolution, which will be submitted to the Collegium of the President of the Parliament for further compliance, is under preparation.

Activity 8: Working bodies shall, at least once every half year, hold a meeting where the representatives of the competent ministries shall be invited and, as needed, the representatives of other state administration bodies and organizations, with the aim to consider conducting of policies in the field within their competences.

In the reporting period, the working bodies held seven meetings to consider the implementation of policies in the area of their competence, which were attended by 29 representatives of the Government and state administration bodies.

At the fourth meeting held on 6 February, the Committee for Human Rights and Freedoms considered the Information on the conduct of the Police Administration according to the recommendations of the Ombudsman of Montenegro given in the Special Report on the condition of facilities of the Police Administration for detention of prisoners from 2011. The Committee accepted the Information and by the conclusion tasked the Police Administration to intensify activities and take measures to implement the remaining unrealized recommendations of the Ombudsman, which were highlighted in the Information.

At the same meeting, the Committee considered the Report on Sexual Abuse of Children in Montenegro, submitted by the Ombudsman of Montenegro (to the level of the Committee), which was prepared under the Regional Project “Improvement of the Position of Children for Protection

from all Types of Exploitation”, conducted by the Ombudsman of Montenegro in cooperation with children’s ombudsmen in the region, and with the support of the Save the Children. The Committee accepted the Report, adopted the conclusion supporting the recommendations of Ombudsman of Montenegro given in the Report and decided to submit the conclusion to the Ministry of Justice, Ministry of the Interior, Ministry of Labour and Social Welfare, Ministry of Health, Ministry of Education, Ministry of Tourism and Sustainable Development, and to the Head of Montenegrin Delegation to the Parliamentary Assembly of the Council of Europe which conducts “One in Five” campaign in which Montenegro also participates. The meeting was attended by the representatives of the Ministry of Labour and Social Welfare, Ministry of Justice, Ministry for Human and Minority Rights and the Police Administration.

At the eighth meeting of the Committee on Human Rights and Freedoms, held on 29 March, the Committee considered, in accordance with Article 68 of the Rules of Procedure of the Parliament of Montenegro), the following: National Report on Human Rights in Montenegro within the second cycle of the United Nations Universal Periodic Review (period 2008-2012), Report on Human Rights of the Protector of Human Rights and Freedoms of Montenegro for the purpose of the Universal Periodic Review and the Report on Child Protection which was drafted by 10 non-governmental organisations for the purpose of preparing the National Report on Human Rights in Montenegro within the second cycle of the United Nations Universal Periodic Review (period 2008-2012). The meeting was attended by the representatives of the Ministry for Human and Minority Rights, Ministry of Justice, Ministry of Labour and Social Welfare, Ministry of the Interior and Bureau for the Care of Refugees.

On 17 May, the Committee on Human Rights and Freedoms held the control hearing of the ECRI National Coordinator for Montenegro (Deputy Minister for Human and Minority Rights) on the topic “Compliance with the obligations of Montenegro regarding recommendations given in ECRI report on Montenegro, from February 2012”. Upon the completion of the hearing, the Committee decided to draw up the Report with proposal of the conclusion of the hearing, which would be submitted to the Parliament of Montenegro, in accordance with Article 77 paragraph 2 of the Rules of Procedure of the Parliament of Montenegro. The meeting was attended by Deputy Minister for Human and Minority Rights and National Coordinator of ECRI for Montenegro, as well as a representative of the Police Administration.

At its twelfth meeting held on 6 June, the Committee on Human Rights and Freedoms considered the Report of the Protector of Human Rights and Freedoms of Montenegro on the abuse of children on the Internet. The Committee accepted the Report with the conclusion supporting the recommendations of the Protector of Human Rights and Freedoms of Montenegro referred to the competent state bodies which should take action in order to create a secure virtual environment in the best interest of children. The Committee decided to submit the conclusion to the Collegium of the President of the Parliament of Montenegro, the Delegation of the Parliament of Montenegro to the Parliamentary Assembly of the Council of Europe and relevant ministries: the Ministry of Justice, Ministry of Labour and Social Welfare, Ministry of the Interior, Ministry of Information Society and Telecommunications and the Ministry of Education.

At the same meeting, the Committee considered the Report of the Protector of Human Rights and Freedoms of Montenegro as the national preventive mechanism (NPM) on the state in the Remand Prison Podgorica. The Committee accepted the Report with the conclusion supporting

the recommendations of the Protector of Human Rights and Freedoms of Montenegro referred to the Ministry of Justice and the Remand Prison Podgorica. The Committee decided to deliver the conclusion to the Collegium of the President of the Parliament of Montenegro, the Delegation of the Parliament of Montenegro to the Parliamentary Assembly of Council of Europe, the Ministry of Justice and the Institute for Execution of Criminal Sanctions.

At the fifth meeting of the Anti-Corruption Committee, held on 27 March, the Committee considered the role of the Government in combating corruption and organized crime in view of the obligations arising from the EC's 2012 Progress Report of Montenegro, as well as regarding the Screening Report for Chapters 23 and 24. The meeting was attended by the Deputy Prime Minister and Minister of Justice.

The Committee on Economy, Finance and Budget considered the Information on the activities of energy subjects as ordered by the Energy Regulatory Agency (No. 00-63-7/13-6/29), along with the proposal for urgent amendment to the Energy Law, at its tenth meeting held on 27 May. At the same meeting, the Committee considered the State Audit Institution's Report on audit of Government of Montenegro guarantees issued in 2010 and 2011 with recommendations structured in four parts: earlier recommendations of the SAI concerning the issuance of the state guarantees, regulation analysis with the proposal for amendments, economic indicators and risk analyses as well as oversight role. The session was attended by representatives of the Ministry of Finance, Ministry of Economy, the Commission for State Aid Control and Energy Regulatory Agency (RAE). The Committee determined the assessments and positions regarding the consideration of the Report of the State Audit Institution on auditing of state guarantees of the Government of Montenegro issued in 2010 and 2011, at the meeting held on 10 June.

At its eighth meeting held on 10 June, the Gender Equality Committee considered the Report on Human Rights in Montenegro, which was adopted at the plenary session of the UN Human Rights Council in Geneva on 7 June, within the second cycle of the United Nations Universal Periodic Review. The Committee underlined the fact that Montenegro had supported the recommendation to complete the process of ratification of the Council of Europe Convention on preventing and combating violence against women and domestic violence. Minister for Human and Minority Rights attended the meeting.

In addition to the above, in the reporting period the competent working bodies considered reports submitted to the Parliament and working bodies in compliance with the Law, which was also an opportunity to scrutinize the implementation of policies in those areas.

Also, a number of working bodies has foreseen in their work plans for 2013 the consideration of implementation of policies in the areas of their respective competences.

Activity 14: The Committee on European Integration shall, at least quarterly, organize meetings where progress in pre-accession negotiation will be considered for each negotiation chapter that negotiations are initiated for, where, if necessary, interested members of the lead committees shall be invited.

On 8 February, the Committee on European Integration held a meeting where one of the items of the agenda referred to the presentation of the state-of-play in the negotiations on Montenegro's accession to the EU.

At the Committee's meeting held on 17 June, the State Secretary for European Integration and Chief Negotiator for Negotiations on Accession of Montenegro to the EU presented the state-of-play in the negotiations.

Activity 17: Adoption of the annual plan of the legislative work of the Parliament, together with the plan of compliance of the legislation with the EU acquis and plan of consideration of reports submitted to the Parliament by certain bodies, in accordance with the law

At the meeting held on 19 March 2013, the Collegium of the President of the Parliament adopted the Plan of Legislative Work of the Parliament, drafted by the Parliamentary Service on the basis of the Government's 2013 Agenda and the Action Plan for fulfilment of the recommendations given in the European Commission's 2012 Progress Report of Montenegro.

The Plan includes an overview of proposals for laws to be considered during 2013 spring and autumn sessions, as well as the oversight activities of the Parliament conducted through the consideration of the reports submitted to the Parliament by certain authorities, in line with the law.

The Plan of Legislative Work has included 128 proposals for laws, 54 of which are proposals for laws to be adopted for harmonization purposes with the EU law and 31 reports submitted to the Parliament by certain authorities, in line with the law.

The Parliamentary Service has prepared the Report on Implementation of Plan of Legislative Work for the period by 30 June, which will be submitted to the Collegium of the President of the Parliament. The Service will submit the information on the fulfilment of the Plan for the spring session in September, with a draft revised plan for the autumn session.

The Plan is available on the website of the Parliament, in Montenegrin only:
http://www.skupstina.me/images/dokumenti/Plan_zakonodavnog_rada_2013N.pdf

Activity 19: Adoption of the Calendar of Activities for spring and autumn sessions

At the meeting held on 19 March 2013, the Collegium of the President of the Parliament adopted the Calendar of Activities of the Parliament for the period 1 January – 31 July 2013.

The Calendar indicates the dates for Parliament's Sessions, meetings of the working bodies, as well as days when MPs work with members of MPs groups and citizens.

The Plan is available on the website of the Parliament, in Montenegrin only:
http://www.skupstina.me/images/dokumenti/Plan_zakonodavnog_rada_2013N.pdf

Activity 20: Adoption of the annual work plans of the working bodies

Annual work plans for 2013 were adopted by all working bodies of the Parliament, with the exception of the Committee on International Relations and Immigrants, as well as the Legislative

and Constitutional Committees due to their specific competences. In addition, the Security and Defense Committee adopted the Plan of Parliamentary Oversight for 2013, in accordance with Article 12 paragraph 1 and 2 of the Law on Parliamentary Oversight of the Security and Defense Sector.

Activity 26: Recruitment of experts in certain fields for verification of tables of concordance primarily by using TAIEX support. The Service shall, in consultation with committees' Chairpersons, prepare the framework list of the most important proposals for laws which are, in accordance with the Plan of Legislative Work, expected to enter the legislative procedure to ensure timely expert support for the table verification.

The list of proposals for laws that require expert support was produced following the consultations of the secretaries and chairpersons of the committees. Development of the application for expert support through TAIEX instrument is in progress.

Activity 30: Providing and equipping additional office space as a short-term solution for the lack of space

Additional office space as a short-term solution for the lack of space capacities has been provided in Novaka Miloševa Street number 8a on the second floor of total area of 146 m² (five offices), third floor of 147 m² (five offices) and attic area of 102 m² (four offices), and in Novaka Miloševa Street number 6a on the third floor of total area of 307 m² (12 offices).

The office space in Novaka Miloševa 6a has been completely refurbished in cooperation with the Property Administration. From 5 May 2013, this space has accommodated offices for the committees' chairpersons and the Parliamentary Service staff working in the Sector for Support to Legislative and Oversight Function of the Parliament, whose offices were previously located in Vuka Karadžića bb:

Offices of the chairpersons of the working bodies (four offices):

- Security and Defense Committee;
- Committee on Economy, Finance and Budget;
- Committee on Tourism, Agriculture, Ecology and Spatial Planning and
- Chairperson of the Inquiry Committee, with the service.

Offices for the Service of the Parliament (six offices):

- Security and Defense Committee;
- Committee on Economy, Finance and Budget;
- Committee on Tourism, Agriculture, Ecology and Spatial Planning;
- Committee on Political System, Judiciary and Administration;
- Commission for Monitoring and Control of Privatization Process, and
- Section for audio and written records (editors).

Two offices have not yet been allocated and the equipment in the new offices was used in the offices in Vuka Karadžić. The ongoing public procurement of equipment is managed by the Property Administration for the benefit of the Parliament of Montenegro. Office space (14

offices) in Novaka Miloševa 8a requires a complete renovation to make it suitable for use. The renovation is underway.

Activity 31: Preparation of terms of reference for development of IT support to legislative process, which should be the basis for preparation of tender documentation

The Service of the Parliament prepared "Initial Terms of Reference: Development of Legislative Process Support System" as well as "Terms of Reference for the design, development and implementation of parliamentary information and legislative system in the Parliament of Montenegro". On the basis of these documents, Terms of Reference for expert support for the development and implementation of legislative information systems within the Strategic Framework of the Parliament of Montenegro has been drafted. The process of approval of tender for hiring experts to prepare ToR for e-parliament, which is financed from IPA 2011 funds, is in progress. Upon completion of the tendering procedure in the EU Delegation in Podgorica, expert mission is expected to be organized in September 2013.

Activity 33: Intranet Portal Development

IT Section of the Parliament developed and put into operation Intranet portal of the Parliament of Montenegro at the beginning of April. The portal may be accessed by registered users from the computer network of the Parliament. There were 109 registered portal users on 30 June 2013.

Information and documents relevant for the work of the Parliamentary Service, such as various documents necessary for daily work (forms, tutorials), News from the EU institutions, tables of concordance of laws with EU acquis, Progress Editor, Eurovoc, etc, are available on the Intranet portal.

Intranet portal is continually developed and improved.

Activity 35: Adoption of the Rulebook on Organisation and Systematisation of the Service of the Parliament of Montenegro

Draft Rulebook on Organisation and Systematisation of the Service of the Parliament of Montenegro has been prepared.

Activity 37: Adoption of the Training Plan for 2013

Training Plan for 2013 was adopted along with the revised Human Resources Strategy 2013-2015. The Training Plan has foreseen 11 trainings for employees of the Parliament of Montenegro. Target group, purpose of training, time schedule, as well as partners for training, where trainings are implemented in cooperation with other organizations, have been defined for

each training. A total of five out of envisaged 11 trainings, attended by 91 participants, were carried out by 30 June 2013.

Activity 44: Adoption of the “Rulebook on advertising of vacancies in the Parliamentary Service”

Draft “Rulebook on advertising of vacancies in the Parliamentary Service” has been prepared.

Activity 45: Adoption of the “Rulebook on the Aptitude Test”

Draft of the “Rulebook on the Aptitude Test” has been prepared. The Rulebook will be adopted following the adoption of the Rulebook on Organisation and Systematisation of the Service of the Parliament of Montenegro.

Activity 46: Adoption of the “Rulebook on the content and manner of preparation, drafting and adoption of the special programme of professional training and development”

Draft of the “Rulebook on the content and manner of preparation, drafting and adoption of the special programme of professional training and development” has been prepared. The Rulebook will be adopted following the adoption of the Rulebook on Organisation and Systematisation of the Service of the Parliament of Montenegro.

Activity 47: Adoption of the Decision on Special Advisors in the Parliament of Montenegro

Draft of the Decision on Special Advisors in the Parliament of Montenegro has been prepared. The Decision will be adopted following the adoption of the Rulebook on Organisation and Systematisation of the Service of the Parliament of Montenegro.

Activity 48: Adoption of the Decision on Type of Award and Awarding Procedure

Draft of the Decision on Award Type and Awarding Procedure has been prepared.

Activity 49: Adoption of the “Civil Servants and Employees Assessment Criteria and Methods in the Parliamentary Service”.

Draft of the “Civil Servants and Employees Assessment Criteria and Methods in the Parliamentary Service” has been prepared.

Activity 51: Establish procedures for acting of the Committee on Human Rights within its competence to consider and take positions on petitions of citizens and legal entities related to the exercise of rights of citizens

At the meeting held on 30 May 2012, in connection with the amendment to Article 44 of the Rules of Procedure of the Parliament of Montenegro (Decision on Amendments to the Rules of Procedure of the Parliament of Montenegro - "Official Gazette of Montenegro", No. 25/12, of 11 May 2012), which provides that the Committee on Human Rights and Freedoms "shall consider and take positions on petitions and complaints of citizens and legal entities related to the exercise of rights of citizens", the Committee concluded that the petitions of citizens and legal entities referred to the Committee on Human Rights and Freedoms would be considered only upon their consideration by the competent institution, the Protector of Human Rights and Freedoms of Montenegro, and discontent of the citizens with the Protector's processing of such petition, in which case, the Committee would act in accordance with its oversight and supervisory role.

In the period from June 2012 until June 2013, the Committee on Human Rights and Freedoms received five petitions, one of which was submitted in 2013.

Activity 52: Establish procedures for acting of the Anti-Corruption Committee within its competence to consider and address them to the competent authorities in accordance with its scope of work

At its fifth meeting held on 27 March, the Anti-Corruption Committee discussed the issue of its competence pursuant to Article 48a indent 4 of the Rules of Procedure of the Parliament and came to the conclusion that there was an evident lack of a document regulating its actions. Bearing in mind the importance of consideration of petitions in the fight against corruption and organized crime, the Committee decided to take up this issue with the Collegium of the President of the Parliament for consideration and help in regulating this matter. In this regard, the chair of the Committee submitted a letter on 28 March to the Collegium stating that it was necessary to set up a working group or hire experts for the preparation of such document.

Activity 61: Redesign of the Website of the Parliament of Montenegro

The redesigned website of the Parliament of Montenegro was launched on 21 May 2013. The website is redesigned and substantially improved in content in accordance with the current technical developments, significantly extended parliamentary activities, and primarily with the needs of citizens. The redesigned website was completely implemented by the Service of the Parliament, i.e. its IT Section in cooperation with other organisational units, with its own human, technical and financial capacities. IT Section also handles website maintenance. From 21 May it is possible to track the number of visits to the website. From that day to 30 June 2013, the website of the Parliament was visited 27.528 times, of which 8890 were unique visits. Visits to the new website were recorded from 82 countries.

Activity 66: Printing of collections of the research papers

The Section for research, analysis, library and documentation prepared specifications for the printing of collections of the research papers and submitted them to the Financial Affairs Bureau. The call for public procurement (shopping method) is in progress. Also, as one of its activities, the Department is currently preparing the translation of the summary of research papers in English, which will be posted on the website of the Parliament.

Activity 67: Preparation and publication of the Annual Performance Report of the Parliament of Montenegro

The 2012 Performance Report of the Parliament of Montenegro was prepared and published on the website of the Parliament¹. Bearing in mind that the previously published Performance Report of the 24th Convocation of the Parliament, which comprised the major part of the activities of the Parliament in 2012, is available in Montenegrin and English in both soft and hard copy, the annual report was published only in electronic form in Montenegrin for cost-effectiveness purposes.

Activity 68: Reporting on the implementation of the Plan

Draft of the first Report on the implementation of the Action Plan was prepared for the period up to the end of the second quarter, i.e. by 30 June.

¹ The Report is available at: http://www.skupstina.me/images/dokumenti/izvjestaji-o-radu/Izvjestaj_o_radu_u_2012.pdf

Review of continuous activities stipulated in the Action Plan for strengthening of the legislative and oversight role of the Parliament of Montenegro

Activity 9: Working bodies shall regularly consider implementation of conclusions previously adopted by the working bodies and/or by the Parliament.

From 1 January 2013, when regular and systematic monitoring of implementation of conclusions of the Parliament began in accordance with the Action Plan, 52 conclusions of the Parliament were published in the Official Gazette of Montenegro, out of which 15 were adopted in 2013. Majority of conclusions considered in the reporting period were related to economy, finance and budget issues.

At the Third Sitting of the Second Ordinary Session in 2012, held on 28 December to review the financial plan proposals with the work plans of the independent regulators for 2013 ("Official Gazette of Montenegro", no. 04/13), the Parliament of Montenegro adopted three conclusions regarding the independent regulators and the Central Bank of Montenegro with the view to streamline expenses. The Committee on Economy, Finance and Budget considered in three stages at three meetings the implementation of these conclusions and proposed measures to reduce spending, which resulted in amendments to the financial plans of six independent regulators. The Committee supported the proposals for amendments to the financial plans, which were adopted by the Parliament on 28 May 2013, whereby the conclusions, adopted in December 2012, were implemented.

At the fourth meeting held on 4 February 2013, the Committee recommended to the Central Bank of Montenegro to further cut executive salaries in order to streamline business expenses. At the meeting held on 4 June 2013 for consideration of the Annual Report of the Central Bank for 2012, the Committee was informed that the Central Bank had complied with the conclusions of the Parliament (Official Gazette of Montenegro no. 04/13) and the recommendations of the Committee.

At the Third Sitting of the Second Ordinary (Autumn) Session in 2012 convened to discuss the Proposal for the Budget Law of Montenegro for 2013, on 28 December 2012, the Parliament of Montenegro adopted ten conclusions ("Official Gazette of Montenegro", no. 4/13). Out of those, the implementation of eight conclusions would be considered on 12 July 2013 at the special meeting of the Committee on Economy, Finance and Budget, as the lead committee of the Parliament for the matters in question.

Furthermore, at the Third Sitting of the Second Ordinary (Autumn) Session in 2012, held on 28 December 2012, regarding the consideration of the Proposal for the Law on Final Budget Statement of Montenegro for 2011 and Annual Report of completed audits and activities of the State Audit Institution for the period from October 2011 to October 2012, the Parliament of Montenegro adopted conclusions structured into 17 points, which supported the findings and recommendations of the State Audit Institution indicating deficiencies that needed to be eliminated before the submission of the Final Budget Statement of Montenegro for 2012 ("Official Gazette of Montenegro", No. 1/13). The conclusions, among other things, provide that the Government reports quarterly to the Parliament on the implementation of recommendations of the SAI, which was the reason the Committee on Economy, Finance and Budget requested the Government to report on the extent to which the overdue conclusions were implemented. The

Government submitted the Information on realization of the Action Plan for implementation of recommendations of the State Audit Institution to the Committee on 24 June 2013. The Committee will consider the implementation of the said conclusions of the Parliament at a special meeting.

The Parliament of Montenegro adopted nine conclusions (Official Gazette of Montenegro 21/13) regarding the consideration of the Information on manner of implementation of conclusions of the Parliament of Montenegro of 29 February 2012 related to the Podgorica Aluminum Plant (number 00-72/12-2/29 of 22 February 2013), at the Third Sitting of the First Ordinary Session held on 30 April 2013. In order to implement the conclusions, the meeting of the delegation of the Committee on Economy, Finance and Budget with members of the Senate of the State Audit Institution was held on 11 June 2013 where the modalities of inclusion of SAI were discussed. After the meeting, it was concluded that in order to operationalize the findings, a member of the Board of Directors of KAP- representative of the Government, is to provide, in accordance with Article 32 of the Company Law, conditions for the submission of the necessary documentation on request of the SAI in order to perform the required audit.

In addition to the conclusions of the Parliament, the Committee on Economy, Finance and Budget at its meeting held on 10 June 2013 regarding the consideration of the Report of the State Audit Institutions on the audit of the "State Guarantees of the Government of Montenegro Issued in 2010 and 2011", established seven evaluations and opinions, which among other things call for control hearings regarding the escalation of problems with the Montenegrin energy system. At its meeting held on 14 June 2013, the Committee decided to hold control hearing of the Supreme State Prosecutor, scheduled for 3 July, in order to collect information on the possible occurrence of illegal activities and violation of the state interests related to the current problem of the energy system of Montenegro.

In the reporting period, the Committee on Political System, Judiciary and Administration considered the implementation of the conclusions of the Parliament under its competence ("Official Gazette of Montenegro", no39/12) while considering the Annual Work Report of the State Prosecutor's Office in 2011. The Report was considered and adopted at the Committee's meeting held on 14 June 2013. Subsequently new proposals of the conclusions with regard to 2012 will be prepared and proposed to the Parliament for adoption.

In relation to the Annual Report on Work of the Courts in 2011, the Committee did not propose conclusions because, according to the provisions of the Law on the Judicial Council applicable at the time, analysis and consideration of conclusions were not envisaged. Following the amendments to the Law on Judicial Council in 2012, the Annual Report on Work of the Courts was reconsidered at the Committee and Plenary. Following consideration at the Committee's meeting also held on 14 June 2013, this Report did not receive the required majority.

The Security and Defense Committee adopted 32 conclusions in the first half of 2013, and also considered the implementation of 12 previously adopted conclusions of the Committee concerning, among other things, the control hearing for the Listings case "Keljmendi" and "Šarić", state of road safety and the operation of the traffic police, work of the Ministry of Defense, excess weapon and ammunition destruction, integrated system of sea monitoring,

equipment of traffic police, capacity building of the Helicopter unit of the Ministry of the Interior and the work of the National Security Agency.

The Committee on European Integration adopted five conclusions at the third meeting held on 19 February, which were to some extent reconsidered at the fifth meeting held on 17 June, when two initiatives referred to the Collegium of the President were adopted (for more details see Activity 13).

At its second meeting held on 25 March 2013, the Committee on Education, Science, Culture and Sports formulated three conclusions, one of which related to the consultative hearing of the Minister of Education held on 5 June 2013 on the topic "The current situation in the field of preschool education, with special emphasis on kindergarten in Golubovci".

Activity 10: Working bodies shall organise consultative/control hearings dedicated to consideration of implementation of laws, which are, according to the members of the working bodies, essential or topical in the concerned field, and which are adopted in the previous one-year period or earlier.

Implementation of the Law on Research and Production of the Hydrocarbon with emphasis on fiscal policy for the production of hydrocarbons was considered at the seventh meeting of the Committee on Economy, Finance and Budget, held on 12 and 18 March 2013, although the meeting was not convened as a consultative hearing.

In addition, a number of working bodies planned within the respective annual plans to hold meetings dedicated to consideration of implementation of laws, which were, in the opinion of members of the working bodies, crucial or topical in a given field and which were adopted in previous one-year period or earlier.

The Committee on Economy, Finance and Budget plans to hold more consultative hearings, and possible issues to be discussed include the implementation of the Law on Insurance and state-of-affairs in the area of insurance in Montenegro as well as the implementation of the Law on Public Procurement (proposal of the NGO "Institute Alternative").

The Committee on Political System, Judiciary and Administration planned in its Work Plan to hold hearings with the topics "Implementation of the Law on Treatment of Juveniles in Criminal Proceedings" and "Implementation of the Law on Inspection Supervision".

The Committee on Human Rights and Freedoms planned within its Work Plan to consider the Information on implementation of the Anti-Discrimination Law (the Committee will implement this activity in cooperation with the institution of Ombudsman); the Report on implementation of the Law on the protection of the right to trial within a reasonable time; Information on implementation of the Law on Non-Governmental Organizations and Information on implementation of the Law on Civil Servants and State Employees in force as of 1 January 2013.

Activity 12: In accordance with Article 13 of the Decision on amendments to the Rules of Procedure of the Parliament of Montenegro (Official Gazette, no. 25/12) proposal for the act submitted by MPs of the parliamentary minority shall be included in the Agenda.

In accordance with Article 13 of the Decision on Amendments to the Rules of Procedure of the Parliament of Montenegro (“Official Gazette of Montenegro”, no 25/12), the following proposals for the acts submitted by MPs of the parliamentary minority were included in the Agenda of the Parliament’s Sitting during the reporting period:

- Proposal for the Law on Amendments to the Law on Classified Information, which was considered and adopted at the First Sitting of the Ordinary Spring Session of the Parliament in 2013, on 1 March;
- Proposal for the Law on protection of state interests in energy sector, which was considered at the Third Sitting of the First Ordinary Spring Session of the Parliament in 2013, held on 28 May;
- Proposal of the Decision on Amendments to the Rules of Procedure of the Parliament of Montenegro which was incorporated in Agenda of the Eight Sitting of the First Ordinary Spring Session in 2013, which began on 18 June, and would be considered at the beginning of July.

Activity 13: Consideration of the draft negotiation positions by chapters at the Committee on European Integration meetings and provision of opinions and suggestion, and, where required, holding of meetings for obtaining information on preparation of negotiation position from Government’s negotiation structures; the Committee shall define the model of participation of the lead committees' members at these meetings

At the meeting of 19 February, the Committee on European Integration adopted the positive opinion on the draft negotiation position for the Chapter 26 – Education and Culture, which was under consideration. The following conclusions were adopted at the meeting:

- Urgently create a document that will define the relationship between the Parliament and the Government of Montenegro in the process of accession of Montenegro to the EU;
- Define the consequences that would take place in case of a negative opinion of the Committee on the draft of negotiating positions, course of negotiation or work of individual participants in the process;
- Reconsider the need for assigning the level of secrecy to documents that do not have any or for the most part do not have information that would be classified as secret, in order to ensure greater transparency in the negotiating process;
- Provide a reasonable period of time for the Committee members and staff of the Committee on European Integration to familiarize with the nature of the negotiating positions;
- Enable MPs and staff of the lead committees to attend meetings of the Committee on European Integration when relevant negotiation positions are considered as well as familiarize with the draft negotiation positions under the same terms applied for the Committee on European Integration.

At the Committee’s meeting held on 17 June, during the discussion regarding the conclusions adopted at the meeting of the Committee of 19 February, two initiatives were agreed and referred

to the Collegium of the President of the Parliament. The initiatives were related to the dynamics of the working group, which was set up to produce the Resolution that would precisely define the role of the Parliament in the EU accession negotiations and the level of participation and reporting of the staff of the Service of the Parliament who are members of the working groups for the preparation of negotiations.

Activity 15: Committee on European Integration shall, in cooperation with lead committees, organise thematic forums on certain chapters, in the form of public debates, roundtables, etc., where the professional and other interested public would have an opportunity to express opinions and suggestions prior to establishing negotiation positions and consideration by the Committee.

Organizing thematic forums is envisaged in the Work Plan of the Committee on European Integrations for 2013. Thematic forums for negotiation chapters 23 and 24 are planned for the fall 2013.

Activity 16: Committee on European Integration shall regularly consider the reports on implementation of obligations arising from SAA as well as quarterly reports on overall activities within the association and stabilisation process submitted by the Ministry of Foreign Affairs and European Integration.

At the meeting held on 11 March, the Committee on European Integration considered the 28th, 29th and 30th quarterly reports on overall activities within the process of stabilization and association, and the 7th, 8th and 9th reports on the fulfilment of obligations arising from the Stabilization and Association Agreement which were submitted to the Committee by the Ministry of Foreign Affairs and European Integration.

Furthermore, the Committee considered quarterly report on overall activities within the EU Stabilisation and Association Process at its meeting held on 17 June.

Activity 21: Providing specialised training for MPs and Service for certain fields of the EU law particularly related to negotiation chapters 23 and 24

Eight MPs of Montenegro, i.e. the chairperson and members of the Anti-corruption Committee and two representatives of the parliamentary service attended the seminar on “Fight against organised crime, corruption and money laundering“, which was organised by the European Parliament in Brussels, on 4 and 5 March 2013.

The development of the application for technical assistance through TAIEX for a number of proposals for laws, including laws in the areas covered by Chapters 23 and 24, is in progress.

The intention is to provide specialized training in these areas through cooperation with other international partners.

Activity 22: Provide adequate expert support through preparation of improved quality reports, minutes and other material from the sittings of the Parliament and working bodies.

Preparatory activities for drafting Instructions are underway.

Activity 23: In accordance with the dynamics of referring acts to working bodies, draft informative reviews along with the compliance review with the EU acquis and evaluation of the Regulation Impact Analyses (RIA), which the Government submits together with certain proposals for laws.

A total of 80 informative reviews were prepared for proposals for laws submitted by the Government and other items of agenda.

The Committee on Political System, Judiciary and Administration prepared 15 informative reviews (four for proposals for laws); the Security and Defence Committee prepared one IR (for one proposal for law); the Committee on International Relations and Emigrants 29 (21 for proposals for laws); the Committee on Economy, Finance and Budget eight (for six proposals for laws); the Committee on Human Rights and Freedoms seven (for one proposal for law); the Gender Equality Committee three (for three proposals for laws); the Committee on Tourism, Agriculture, Ecology and Spatial Planning six (for six proposals for laws); the Committee on Education, Science, Culture and Sports one (for one proposal for law); the Committee on Health, Labour and Social Welfare six (for proposals for laws) and the Administrative Committee prepared four informative reviews.

In the reporting period, secretaries of the working bodies prepared 41 informative reviews which contained findings of the review of tables of concordance and made 20, mostly technical, corrections of tables.

During 2013, the Government submitted 47 proposals for laws to the Parliament, out of which 18 were defined by the Government's Agenda, while RIA was planned for 17 laws. Out of this number of proposals for laws, RIA was submitted only with one proposal for law (Proposal for the Law on Amendments to the Law on Spatial Development and Construction of Structures).

The informative review prepared for the Proposal for the Law on Amendments to the Law on Spatial Development and Construction of Structures incorporated elements of RIA.

Informative reviews for proposals for laws include findings of the reviews of tables of concordance with EU acquis.

Activity 24: Effective monitoring of compliance with the EU acquis

The committees' staff, which is responsible for monitoring and evaluation of compliance of Montenegrin laws with EU acquis, continuously scrutinizes proposals for laws, explanations for adopting of laws and tables of concordance submitted by the Government along with proposals for laws.

In the reporting period, a total of 41 tables of concordance were reviewed. There were 20, mostly technical, corrections of the tables.

Activity 25: Regular updating of the database together with the data from the tables of concordance and available information on screening

The access to updated databases of tables of concordance and screening-related documents is possible via Intranet portal. On 30 June 2013, there were 474 inputs or data for 474 proposals for laws and 1041 celex in the database of tables of concordance, and 1332 files in the screening database (screening lists, presentations, reports etc).

These data are available to all registered users of Intranet portal, which had 109 users on 30 June 2013.

Activity 27: Timely and quality preparation of research papers, in line with the users' requests

Since the beginning of 2013, Section for Research, Analysis, Library and Documentation received three requests for preparation of research papers and produced two comprehensive research papers "The role and responsibilities of parliamentary working bodies dealing with gender equality" and "Social benefits in the European Union Member States" on 100 pages combined. Another two research papers are being drawn up, one of which was initiated by the Section.

Activity 28: Provide answers to queries that are delivered through the ECPRD network

Section for Research, Analysis, Library and Documentation regularly responds to all requests received from other members of the European Centre for Parliamentary Research and Documentation (ECPRD). Since the beginning of 2013 until the end of June, the Section prepared and sent responses, in the form of brief information prepared in English, to 37 ECPRD queries. The Section prepared and posted responses to over 90% of ECPRD queries which were submitted to the Parliament of Montenegro. In comparison, the average rate of responses sent by most of the parliaments of ECPRD network is 70-80%.

Activity 38: Implementation of the planned trainings

From 1 January to 30 June 2013, five out of 11 trainings, planned within the Training Plan for 2013, were carried out. The following trainings were implemented:

- Integrity plan
- Effective negotiation skills,
- Intensive training on the topics "Working Groups Meetings" and "Effective negotiation Skills",

- Monitoring and evaluation of the compliance of Montenegrin laws with EU acquis
- Training for preparation of handbooks.

The trainings were implemented in cooperation with the Human Resources Authority, British Council and an expert of the Northern Ireland Cooperation Overseas (NICO).

The total number of participants was 91.

Activity 43: Drafting of the handbooks

Work on drafting of the handbooks has begun. Draft of the Handbook on Basic Principles of Management has been prepared.

Activity 54: Continue with providing opportunities for the representatives of the interested public to participate in the work of the working bodies.

Representatives of the interested public have the opportunity to participate in the meetings of the working bodies, pursuant to Article 67 of the Rules of Procedure. During the reporting period, over 80 representatives of the civil society participated in the meetings, including individuals and representatives of 20 non-governmental organizations. Moreover, around 20 representatives of the international organizations in Montenegro participated in meetings of the working bodies.

Activity 55: Respond regularly to all the requests for free access to information submitted in accordance with the law

All requests for free access to information are regularly responded to. During the reporting period, 34 requests for free access to information were received and responded to as follows:

- access was approved for 19 requests;
- access was denied for 10 requests, because the Parliament did not possess the requested information;
- four requests were responded with notification that the requested information had already been disclosed, and
- reply to one request, whose deadline is in July, is under preparation.

Activity 56: Organise the “Children’s Parliament”

The “Children’s Parliament” is organised in collaboration with the Centre for Children’s Rights once a year, on the occasion of 20 November to mark the anniversary of the adoption of the Convention of the Rights of the Child.

Activity 57: Continue the implementation of the “Democracy Workshops” project and introduce a second workshop on EU.

During the period January-June 2013, 98 democracy workshops were organized and 2272 students and 108 teachers from 31 Montenegrin elementary schools participated in the project. In this period, the guests of democratic workshops were the President of the Parliament and seven MPs, from the parliamentary majority and minority, as well as the President of the Austrian Parliament, an MP of the European Parliament, the Secretary General of the Greek Parliament and others.

The first democracy workshop on European Union was held on 7 June 2013. The Book of Impressions contains the participants’ comments on the democracy workshops (written by students and teachers), who highly rated the quality and importance of the democracy workshops.

Activity 58: Organise visits to the Parliament for groups of citizens and similar events (exhibitions, concerts, etc.)

During the period January - June 2013 the following was implemented:

- Six students’ visits from the Montenegrin Association of Political Science Students – MAPSS (around 150 persons);
- 97 visits of the students, within the “Democracy Workshops” project, where 2253 students participated from 31 schools; awarding of diplomas to the students of the democratic workshops was organized on 11 June in Villa Gorica, and
- Exhibition on the occasion of awarding diplomas to the students of “Democracy Workshops”, showcasing photos of the participants, cover pages of newspapers and selected impressions of students and teachers from the Book of Impressions.

Activity 59: Continue with the Internship Programme implementation and develop a model to be implemented in 2014

In 2013, the Parliament provided Internship Programme for three students of the final year of graduate and post-graduate studies who expressed interests in internship at the Parliament.

Activity 60: Regularly publish information on the parliamentary activities on the website of the Parliament.

All information about the work of the Parliament is regularly published on the website. All information regarding legislative procedure, including proposals for laws, amendments to the laws, reports and minutes of the working bodies, and listings of voting are regularly published on the website.

During the reporting period, 1844 information with 911 photos were published on the News page on the website of the Parliament.

In the same period, Department for Public Relations, International Affairs and Protocol of the Parliament of Montenegro issued 252 permanent accreditations for journalists and 93 permanent accreditations for cameramen/photographers from 22 electronic and printed media, seven of which were foreign news companies. The Department issued 97 daily accreditations. At the same time, more than 68 individual questions about the parliamentary activities was processed and responded to.

Since launching the new website on 21 May, which has been developed and maintained by the IT Section, it is possible to track the number of visits to the website. From 21 May to 30 June 2013, the website of the Parliament was visited 27,528 times, of which 8890 were unique visits. The average time spent on the website was 6 min and 25 sec. Also, in the reporting period, there were 132,807 visits to individual webpages, out of which 90,625 were unique visits. The average time spent on a single webpage of the website was 1 min and 41 sec. Visits to the new website were recorded from 82 countries.

Activity 62: Inform the public on the most important parliamentary activities via an online bulletin “Open Parliament”

From 1 January until 30 June 2013, a total of six bulletins (for the period December 2012- May 2013) was published and distributed. Another five bulletins should be published by the end of 2013. Also, an electronic form is now available on the website of the Parliament of Montenegro so anyone can apply to receive the bulletin to their e-mail address.

Bulletin “Open Parliament” is a monthly electronic publication, which outlines the work of the Parliament of Montenegro by providing information on the most important activities of the Parliament on a monthly basis. Publishing of the bulletin started in January 2011, in cooperation between the Service of Parliament of Montenegro and the NGO Centre for Democratic Transition, with the financial support of the European Commission, through the Delegation of the European Union to Montenegro. Starting from March 2012, the Service of the Parliament has completely taken over editing, translation, paging and publishing of the newsletter. The bulletin is published on the webpage of the Parliament of Montenegro in Montenegrin and English and e-mailed to almost 900 domestic and foreign addresses, among which are e-mail addresses of foreign embassies in Montenegro and members of the European Parliament. A total of 11 bulletins are published annually (excluding August, due to annual leave).

Activity 63: Regularly update listings of public voting on the website of the Parliament

IT Section regularly publishes listings of electronic voting in the Parliament’s sittings on the website of the Parliament. The listings of electronic voting are published latest by the following working day, and only exceptionally, for the purpose of detailed control, the disclosure may take up to three days when there are several instances of voting in one day.

The listings of electronic voting are published along with the voting-related material. Development of a special software solution or voting base has begun to allow users (primarily citizens) better insight and improved and faster search.

Action Plan for Strengthening of the Legislative and Oversight Role of the Parliament of Montenegro in 2013

Implementation Report

January - June 2013

- TABLE -

Legend:

Implemented
Ongoing implementation
Continuously implemented
Delay in the implementation

STRENGTHENING OF THE LEGISLATIVE AND OVERSIGHT ROLE

No.	Activity/measure	Responsible authority	Deadline	Performance Indicator	Level of Implementation
1.	Work on amendments to the Constitution	Constitutional Committee	Spring Session	<p>Number of the meetings of the Constitutional Committee</p> <p>The Constitutional Committee established the proposal for the amendments of the Constitution of Montenegro and Proposal for the Constitutional Law on implementation of the amendments to the Constitution of Montenegro</p>	By the Conclusion adopted on the Third Sitting of the Second Ordinary (Autumn) Session in 2012, the Parliament of Montenegro tasked the Constitutional Committee, as a competent body, to consider previously adopted proposed amendment to the Constitution of Montenegro regarding the opinion of the Venice Commission. In addition, the Parliament tasked the Constitutional Committee, following considerations of previously established Proposal for the amendments and the opinion of the Venice Commission, to submit to the Parliament for decision, the final proposal of amendments to the Constitution of Montenegro.

					During the reporting period the Constitutional Committee held 12 meetings. At the meetings, which were closed for public as agreed at the First meeting, the Committee worked to define models for improvement of constitutional solutions for the Judicial Council, State Prosecutor and Constitutional Court, taking care of their compliance with the recommendations given in the opinion of the Venice Commission.
2.	Adoption of the Law on Amendments to the Law on Election of Councillors and Members of the Parliament in accordance with OSCE/ODHIR and Venice Commission recommendations, especially regarding dissolution of coalitions and their funding obligations, as well as the extension of the mandate of the Central Election Commission in municipal elections. The Law should regulate the issue of required years of residency as a condition for voting rights, and provide penalties for violations of certain provisions, especially regarding restrictions on participation for public officials in election campaigns.	Parliament	IV quarter	Working Group for preparation of text of the Draft Law on Amendments to the Law on Election of Councillors and Members of the Parliament in accordance with OSCE/ODHIR and Venice Commission recommendations, formed Number of the meetings of the Working Group Compromise regarding contentious provisions reached Proposal for the Law in procedure The Law adopted	The Parliament of Montenegro, at the Seventh Sitting of the First Ordinary (Spring) Session in 2013, held on 31 May, adopted the Conclusions on building trust in the electoral process. On the grounds of the Conclusions special Working Group was set up to analyse and evaluate the need for the preparation of proposals for the amendment of the Voters' Registration Law, the Law on Identity Cards, the Law on Register of Permanent Residence, the Law on Election of Councillors and Members of the Parliament, the Law on Financing of Political Parties, and the Law on Montenegrin Citizenship, based on their own observations and recommendations of the OSCE-ODIHR and the Council of Europe, and taking into account the standards of the European Union in this field. Following the adoption of amendments to the above laws, the Parliament of Montenegro will constitute the Working Group as a temporary body that will have the authority of parliamentary oversight of the work of the state authorities, public administration and local public administration.

3.	Adoption of the Law on Financing of Political Parties	Parliament	III quarter	Working Group for preparation of text of the draft law formed Number of the meetings of the Working Group Text of the Proposal for the Law prepared The Law adopted	<i>See previous activity</i>
4.	Adoption of the plan for a greater recognition of gender aspects	Collegium, Gender Equality Committee	III quarter	Number of MPs (women) Number of MPs (women) in delegations to international organizations and bodies	In the 25 th Convocation of the Parliament of Montenegro, as of June 30, number of female MP's was 13 and the number of male MP's was 68. The number of female MP's increased in the composition of the Permanent Delegation to the Parliamentary Assembly of Council of Europe, which now includes two female MP's. The Gender Equality Committee, at the meeting held on 23 April, considered the implementation of the Law on Gender Equality, with special regard to Article 10, whereupon, the president of the Committee while addressing the Collegium of the President of the Parliament pointed out to the degree of respect for the principle of gender equality when setting up working bodies, establishing composition of official delegations, and in the work of the Parliament in general, and expressed expectation that in the upcoming period there would be greater active influence on the implementation of Article 10 of the Law.
5.	Preparation of the resolution that will precisely define the role of the Parliament of Montenegro in the accession negotiations with the EU, and provide guidance to the	Working Group	II quarter	Number of the meetings of the Working Group Number of participants outside the Parliament Resolution adopted	The Working Group held eight meetings; The meetings were held with the representatives of parliamentary parties which are not represented in its work, chairs and

	Government of Montenegro in the process of negotiations			Oversight mechanisms of the Parliament for accession negotiations defined Mechanism functionality verified (IV quarter)	deputy chairs of the working bodies of the Parliament, Minister of Foreign Affairs and European Integration, representatives of the academic community, NGOs and unions, as well as the Head of the EU Delegation to Montenegro; Draft resolution is being prepared.
6.	Assessment of the need for adoption of laws on the Parliament of Montenegro and possible preparation of the necessary informative material for drafting law	Service of the Parliament of Montenegro	IV quarter	Needs for adoption of the Law considered Defining of the further measures based on considered needs	Preparatory activities are underway.
7.	Adoption of the Code of Conduct for Members of the Parliament of Montenegro	Collegium of the President Working Group	IV quarter	Working Group established The Service prepared necessary information material for Code preparation The Code adopted	Preparatory activities are underway.
8.	Working bodies shall, at least once every half year, hold a meeting where the representatives of the competent ministries shall be invited, and if necessary, the representatives of other state administration bodies and organizations, with the aim to consider conducting of policies in the field within their competences.	All competent committees	July/September January 2014	Number of the held meetings of the Committee Number of the representatives of the Government and state administration at these meetings	In the reporting period, working bodies held seven meetings to consider the implementation of policies in the area of their competence, which were attended by 29 representatives of the Government and state administration bodies. Additionally, in the reference period the competent working bodies considered reports which are submitted to the Parliament and working bodies, in compliance with the Law, which is also an opportunity to consider the implementation of policies within specific areas. In addition, work plans for 2013 of certain working bodies envisaged consideration of implementation of policies in the areas of their respective competence.

9.	Working bodies shall regularly consider implementation of conclusions previously adopted by the working bodies and/or by the Parliament.	All competent committees	Continuous	Number of considered conclusions Ratio of the considered conclusions and number of conclusions adopted in the previous semi-annual/annual period	<p>Since 1 January 2013, when regular and systematic monitoring of implementation of the Parliament's conclusions began in accordance with the Action Plan, 52 conclusions of the Parliament were published in the "Official Gazette of Montenegro", out of which 15 were adopted in 2013. Majority of conclusions considered in the reporting period were related to economy, finance and budget issues.</p> <p>The Committee on Economy, Finance and Budget considered in three phases the implementation of three conclusions of the Parliament, regarding consideration of proposals on financial plans with the work plans of independent regulators for 2013 and proposed measures aimed to reduce the consumption, which ultimately resulted in amendments to the financial plans of six independent regulators. Considering the Annual Report on Work of the Central Bank for 2012, the Committee was informed that the Central Bank had observed the conclusions of the Parliament as well as the previous recommendations of the Committee to further cut executive salaries in order to streamline business expenses.</p> <p>At the special meeting in mid-July, the Committee on Economy, Finance and Budget will consider the implementation of eight out of ten conclusions of the Parliament, on the occasion of consideration of the Proposal for the Budget Law of Montenegro for 2013, of 28 December 2012.</p>
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					<p>The Committee undertook activities to monitor implementation of the Parliament's conclusions regarding consideration of Proposal for the Law on Final Budget Statement of Montenegro for 2011 and Annual report of completed audits and activities of the State Audit Institution for the period from October 2011 to October 2012, adopted on 28 December 2012. The Committee also undertook monitoring of the implementation of nine conclusions of the Parliament of Montenegro, which were adopted at the Third Sitting of the First Ordinary Session, on 30 April 2013, regarding consideration of the Information on manner of implementation of conclusions of the Parliament of 29 February 2012, related to the Aluminium Plant Podgorica. In order to implement the conclusions, the meeting of the delegation of the Committee on Economy, Finance and Budget (four MP's) with members of the Senate of the State Audit Institution was held on 11 June 2013 and it was discussed about the modalities of inclusion of SAI.</p> <p>In the reporting period, the Committee on Political System, Judiciary and Administration considered the implementation of the conclusions of the Parliament under its competence while considering Annual Work Report of the State Prosecutor's Office in 2011. The Report was considered and adopted at the Committee's meeting held on 14 June 2013. Subsequently new proposals of the conclusions with regard to 2012 will be prepared and proposed to the Parliament for</p>
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					<p>adoption.</p> <p>The Security and Defense Committee adopted 32 conclusions in the first half of 2013, and considered implementation of 12 previously adopted conclusions of the Committee.</p> <p>The Committee on European Integration adopted five conclusions at the third meeting held on 19 February, which were to some extent reconsidered at the fifth meeting held on 17 June, when two initiatives referred to the Collegium of the President of the Parliament were adopted (for <i>more details see Activity 13</i>).</p> <p>The Committee on Education, Science, Culture and Sports, at the second meeting, held on 25 March 2013, drafted three conclusions, one of which related to the consultative hearing of Minister of Education, held on 5 June 2013 with the topic “Current situation in pre-school education, with the emphasis on kindergarten in Golubovci”</p>
10.	Working bodies shall organise consultative/control hearings dedicated to consideration of implementation of laws, which are, according to the members of the working bodies, essential or topical in the concerned field, and which are adopted in the previous one-year period or earlier.	All competent committees	Continuous	Number of organized hearings Number of adopted conclusions	<p>Implementation of the Law on Research and Production of the Hydrocarbon with emphasis on fiscal policy for the production of hydrocarbons was considered at the seventh meeting of the Committee on Economy, Finance and Budget, held on 12 and 18 March 2013, although the Meeting was not convened as a consultative hearing.</p> <p>In addition, a number of working bodies planned in their respective annual plans to hold meetings dedicated to consideration of implementation of laws, which were, in the</p>

					<p>opinion of members of the working bodies, crucial or topical in a given field and which were adopted in the previous one-year period or earlier.</p> <p>The Committee on Economy, Finance and Budget plans to hold several consultative hearings, and possible issues to be discussed include the implementation of the Law on Insurance and state-of-affairs in the area of insurance in Montenegro as well as the implementation of the Law on Public Procurement (proposal of NGO “Institute Alternative”).</p> <p>The Committee on Political System, Judiciary and Administration planned in its Work Plan to hold hearings with the topics “Implementation of the Law on Treatment of Juveniles in Criminal Proceedings and “Implementation of the Law on Inspection Supervision”.</p> <p>The Committee on Human Rights and Freedoms planned in its Work Plan to consider the Information on implementation of the Anti-Discrimination Law (the Committee will implement this activity in cooperation with the institution of Ombudsman); Report on implementation of the Law on the protection of the right to trial within a reasonable time; Information on implementation of the Law on NGOs and Information on implementation of the Law on Civil Servants and State Employees in force as of 1 January 2013.</p>
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11.	In accordance with Article 12 of the Decision on amendments to the Rules of Procedure of the Parliament (“Official Gazette of Montenegro”, no. 25/12) the working bodies shall, once during the ordinary session of the Parliament, reach a decision on control hearing at the request of one third of the Committee members, with a single item on the Agenda.	All competent committees	July/December	Number of control hearings in accordance with Article 12 of the Decision on amendments to the Rules of Procedure of the Parliament of Montenegro Number of adopted conclusions/recommendations Total number of control and consultative hearings	<p>The Anti-corruption Committee held the control hearing of the Supreme State Prosecutor and the Acting Director of the Administration for the Prevention of Money Laundering and Terrorist Financing, regarding the Telekom affair, on 6 February 2013. Decision on holding control hearing was made at the first meeting of the Anti-corruption Committee, held on 26 December 2012, in accordance with Article 12 of the Decision on amendments to the Rules of Procedure of the Parliament of Montenegro.</p> <p>According to this Article, the Committee on Political System, Judiciary and Administration, at the continuation of its sixth meeting which was held on 26 March 2013, adopted the Decision on Control Hearing of the Minister of Interior, Supreme State Prosecutor and President of the Supreme Court and Judicial Council, with the topic “Actions of Police, Prosecution Office and Judiciary in cases which have characteristics of organized crime with special attention to the cases “Škerović“ and “Šarić - Lončar““. The control hearing which was scheduled for 9 April 2013 was postponed due to the absence of the MPs of parliamentary minority who submitted the initiative to hold the control hearing. Upon the invitation, the meeting was attended by Minister of the Interior and Supreme State Prosecutor.</p>
12.	In accordance with Article 13 of the Decision on amendments to the Rules of Procedure of the Parliament of Montenegro (“Official Gazette of Montenegro”,	Collegium	Continuous	Number of considered proposals for acts submitted by MPs of the parliamentary minority, in comparison to the number of Parliament's sittings	In accordance with Article 13 of the Decision on amendments to the Rules of Procedure of the Parliament of Montenegro (“Official Gazette of Montenegro”, no. 25/12), the following proposals for the acts submitted by

	no. 25/12) proposal for the act submitted by MPs of the parliamentary minority shall be included in the Agenda of the Sitting of the Parliament				<p>MPs of the parliamentary minority were included in the Agenda of the Parliament's Sitting during the reporting period:</p> <ul style="list-style-type: none"> - Proposal for the Law on Classified Information, which was considered at the First Sitting of the Ordinary Spring Session of the Parliament in 2013, on 1 March, and which was adopted; - Proposal for the Law on the protection of state interests in energy sector, which was considered at the Third Sitting of First Ordinary Spring Session of the Parliament in 2013, held on 28 May; - Proposal of the decision amending the Rules of Procedure of the Parliament of Montenegro which was incorporated in Agenda of the Eight Sitting of the First Ordinary Spring Session in 2013, which began on 18 June, and would be deliberated at the beginning of July.
13.	Consideration of the draft negotiation positions by chapters at the Committee on European Integration meetings and provision of opinions and suggestion, and, if necessary, holding of meetings for obtaining information on preparation of negotiation position from Government's negotiation structures; The Committee shall define the model of participation of the lead committees' members at these meetings	Committee on European Integration	Continuous	<p>Number of considered negotiation positions</p> <p>Number of meetings dedicated to preparation of negotiation positions</p> <p>Number of lead committees' members at the meetings</p>	<p>At the meeting of 19 February, the Committee on European Integration considered draft negotiation position for the Chapter 26 – Education and Culture and gave the positive opinion on the draft.</p> <p>At this meeting, the Committee also adopted a set of conclusions, among others, to enable MPs and staff of the lead committees to attend meetings of the Committee on European Integration when relevant negotiation positions are considered and to familiarize with draft negotiation positions, under the same conditions applied for the Committee on European Integration.</p>
14.	Committee on European Integration shall, at least quarterly, organize meetings where progress in pre-accession negotiation will be	Committee on European Integration	Quarterly	<p>Number of discussed chapters</p> <p>Number of meetings</p> <p>Number of adopted conclusions</p>	The Committee on European Integration held a meeting on 8 February where one of the items on the agenda was presentation of the state-of-play in the negotiations on

	considered for each opened negotiation chapter, where, if necessary, interested members of the lead committees shall be invited				Montenegro's accession to the EU. At the meeting of the Committee held on 17 June, the State Secretary for European Integration and Chief Negotiator for Negotiations on Accession of Montenegro to the EU presented the state-of-play in the negotiations on Montenegro's accession to the EU.
15.	Committee on European Integration shall, in cooperation with lead committees, organise thematic forums on certain chapters, in the form of public debates, roundtables, etc., where the professional and other interested public would have an opportunity to express opinions and suggestions prior to establishing negotiation positions and consideration by the Committee	Committee on European Integration in cooperation with lead committees	Continuous	Number of thematic forums Number of discussed chapters Number of provided opinions Number of participants	Organizing thematic forums is envisaged in the Work Plan of the Committee for 2013. Thematic forums for Chapters 23 and 24 are planned for the fall 2013.
16.	Committee on European Integration shall regularly consider the reports on implementation of obligations arising from SAA as well as quarter reports on overall activities within the association and stabilisation process, regularly submitted by the Ministry of Foreign Affairs and European Integration	?	Continuous	Number of meetings Number of discussed reports Number of conclusions	The Committee on European Integration held two meetings: - on 11 March, to consider 28 th , 29 th and 30 th quarterly reports on overall activities within the process of stabilization and association, as well as 7 th , 8 th and 9 th reports on the fulfilment of obligations arising from the Stabilization and Association Agreement which were submitted to the Committee by the Ministry of Foreign Affairs and European Integration, and - on 17 June, to consider quarterly report on overall activities within the EU Stabilisation and Association Process.
17.	Adoption of the annual plan of the legislative work of the Parliament,	Collegium (draft	March	Prepared Draft Plan Adopted Legislative Plan of the	The Collegium of the President of the Parliament adopted the Legislative Work Plan

	together with the plan of compliance of the legislation with the EU acquis and plan of consideration of reports submitted to the Parliament, by certain bodies, in accordance with the law.	prepared by Secretary General's Office)		Parliament The Service prepares quarterly reports on fulfilling the plan	which was drafted by the Secretary General's Office; Secretary General's Office prepared draft Report on the Implementation of the Plan for the period until 30 June.
18.	Consideration of the Information on fulfilling the Legislative Work Plan of the Parliament after the termination of spring session, with the revision of the plan for autumn session	The Collegium (draft prepared by Secretary General's Office)	September	Prepared Information and proposed revision of the Plan Collegium adopted Information together with the revised Plan	Secretary General's Office continually monitors the implementation of the Parliament's Legislative Work Plan, and will propose the revised Plan accordingly.
19.	Adoption of the Calendar of Activities for spring and autumn sessions	The Collegium (draft prepared by Secretary General's Office)	March September	Prepared Draft Calendar Accepted Calendar of Activities for spring and autumn sessions	At the meeting held on 19 March 2013, the Collegium of the President of the Parliament adopted the Calendar of Activities of the Parliament for the period 1 January – 31 July 2013. The Calendar indicates the dates for Parliamentary Sessions, meetings of the working bodies as well as days when MPs work within MPs group and with citizens.
20.	Adoption of the annual work plans of the working bodies	All working bodies ²	I Quarter	Working bodies adopted annual work plans for 2013	Annual work plans for 2013 were adopted by all working bodies of the Parliament, with the exception of the Committee on International Relations and Immigrants, as well as the Legislative and Constitutional Committees, due to their specific competences. In addition, the Security and Defense Committee adopted the Plan of Parliamentary Oversight for 2013, in accordance with Article 12 paragraph 1 and 2 of the Law on Parliamentary Oversight of Security and Defense Sector.

² Except for Legislative and Constitutional Committee, with regard to specific competences of these two committees

21.	Providing specialised training for MPs and Service for certain fields of the EU law, particularly related to negotiation chapters 23 and 24.	Parliamentary Service	Continuous	Number of organised trainings Number of trainings participants	<p>Eight MPs of Montenegro – the chair and members of the Anticorruption Committee as well as two representatives of the parliamentary service participated in the seminar “Fight against organised crime, corruption and money laundering“, which was organised by the European Parliament in Brussels on 4 and 5 March 2013.</p> <p>Development of the technical assistance applications through TAIEX for a number of proposals for laws, including laws in the areas covered by Chapters 23 and 24, is in progress. The intention is to also provide specialized training in these areas through cooperation with international partners.</p>
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ADMINISTRATIVE AND TECHNICAL CAPACITIES

No.	Activity/measure	Responsible authority	Deadline	Performance Indicator	Level of Implementation
22.	Provide adequate expert support through preparation of improved quality reports, minutes and other material from the sittings of the Parliament and working bodies	Sector for support to legislative and oversight function	Continuous	Adopted instructions for drafting reports and minutes, together with procedures for publishing Achieved unity and improved quality of reports and minutes from the working bodies meetings	Preparatory activities for drafting Instructions are underway.
23.	In accordance with the dynamics of referring acts to working bodies, draft informative reviews along with the compliance review with the EU acquis and evaluation of the Regulation Impact Analyses (RIA), which the Government submits together with certain	Sector for support to legislative and oversight function	Continuous	Number of informative reviews Number of informative reviews containing RIA evaluation	<p>A total of 80 informative reviews were prepared for proposals for laws submitted by the Government and other items of the agenda.</p> <p>During 2013, the Government submitted to the Parliament 47 proposals for laws, out of which 18 were defined by the Government’s Agenda, while RIA was planned for 17 laws. Out of this number of proposals for laws, RIA was prepared only for the Proposal for</p>

	proposals for laws				the Law on Amendments to the Law on Spatial Development and Construction of Structures. The informative review for this proposal for law incorporated elements of RIA. Informative reviews for proposals for laws include reviews of tables of concordance with EU acquis.
24.	Effective monitoring of compliance with the EU acquis	Sector for support to legislative and oversight function	Continuous	Number of tables of concordance Number of corrections	A total of 41 tables of concordance, submitted along with proposals for laws by the Government, were reviewed. There were 20, mostly technical, corrections.
25.	Regular updating of the database together with the data from the tables of concordance and available information on screening	Sector for support to legislative and oversight function	Continuous	Updated databases Number of users	The access to updated databases of tables of concordance and screening-related documents is possible through Intranet portal. On 30 June 2013, there were 474 inputs in the database of tables of concordance and 1.332 files in the screening database (screening lists, presentations, reports etc). These data are available to all registered users of Intranet portal, which had 109 users on 30 June 2013.
26.	Recruitment of experts in certain fields for verification of tables of concordance, primarily by using TAIEX support. In consultation with committees' Chairpersons, the Service shall prepare the framework list of the most important proposals for laws which are, in accordance with the Plan of Legislative Work, expected to enter the legislative procedure to ensure timely expert support	Parliamentary Service	March Continuous	Established lists of proposals for laws requiring expert support Number of submitted and number of accepted requests by the TAIEX Number of expert' missions Number of employees participating in trainings	The list of proposals for laws that require expert support was produced following consultations between secretaries and chairs of the committees. Development of application for expert support through TAIEX instrument is in progress.

	for table verification.				
27.	Timely and quality preparation of research papers in line with users' requests	Sector for Research, Documentation and IT Network	Continuous	Number of requests for research papers Number of research papers	Since the beginning of 2013, Section for Research, Analysis, Library and Documentation received three requests for preparation of research papers and produced two comprehensive research papers of 100 pages combined. Another two research papers are being drawn up, one of which was initiated by the Sector.
28.	Provide responses to queries delivered through the ECPRD network	Sector for Research, Documentation and IT Network	Continuous	Percentage of uploaded responses above the average in the ECPRD network	Since the beginning of 2013 until the end of June, the Section prepared and sent responses, in the form of short information prepared in English, to 37 ECPRD queries. The Section prepared and posted responses to over 90% of ECPRD queries which were submitted to the Parliament of Montenegro. In comparison, the average rate of responses sent by most of the parliaments of ECPRD network is 70-80%.
29.	Preparation of conceptual design for permanent provision of adequate space for the needs of the Parliament of Montenegro	Parliament Directorate of Public Works	IV Quarter	Conceptual design prepared	Commission for the evaluation of architectural design proposal for the building of the Parliament of Montenegro was set up in June 2013. The Commission members are President and Vice-Presidents of the Parliament and architecture and civil-engineering experts. Kick-off meeting of the Commission will take place in mid-July 2013.
30.	Provide and equip additional office space as a short-term solution for the lack of space		II Quarter	Office space provided and equipped All Chairpersons of the working bodies as well as their services have their own offices	In accordance with the Decision of the Government of Montenegro, additional office space as a short-term solution has been provided in Novaka Miloševa Street numbers 8a and 6a, of total area surface of 702 m ² . Part of the office space was refurbished in

					<p>cooperation with the Property Administration, and as of 5 May 2013 this space accommodates four offices for the committees' chairs and six offices for the Parliamentary Service staff.</p> <p>The ongoing public procurement of equipment is managed by the Property Administration for the benefit of the Parliament of Montenegro.</p> <p>Office space in Novaka Miloševa 8a requires full renovation to make it appropriate for use. The renovation is underwa.</p>
31.	Preparation of terms of reference for development of IT support to legislative process, which should be the basis for preparation of tender documentation.	IT Section and Secretary General's Office	II Quarter	Terms of reference prepared	<p>Terms of reference have been prepared.</p> <p>The process of approval of tender for hiring experts to prepare the ToR for e-parliament, which is financed from IPA 2011 funds, is in progress. Upon completion of the tendering procedure in the EU Delegation in Podgorica, expert mission is expected to take place in September 2013.</p>
32.	Adopting set of rules – policies regulating IT system of the Parliament (Information Systems Security Policy, Internet Usage Policy, Email Server Policy, Computer Virus Insurance, etc.)	IT Section and Secretary General's Office	IV Quarter	Set of rules adopted	Preparatory activities are underway.
33.	Intranet Portal Development	IT Section	II Quarter	Intranet portal established Available bases Number of users	Intranet portal of the Parliament of Montenegro, developed by IT Section, was established and put into operation at the beginning of April.

					<p>Information and documents relevant for the work of the Parliamentary Service, such as various documents necessary for daily work (forms, tutorials), News from the EU institutions, tables of concordance of laws with EU acquis, Progress Editor, Eurovoc, etc, are available on the Intranet portal.</p> <p>At the moment, there are 109 registered portal users.</p>
34.	Initiate creation of digital documentation/archives	IT Section, Sector for Research, Documentation and IT Network	IV Quarter	Digitalisation started Percentage of digitized material	Preparatory activities are underway.
35.	Adoption of the Rulebook on Organisation and Systematisation of the Service of the Parliament of Montenegro	Secretary General Administrative Committee	April	The Rulebook on Organisation and Systematisation of the Service of the Parliament of Montenegro adopted	The activity has not been implemented by the deadline specified. Draft Rulebook on Organisation and Systematisation of the Service of the Parliament of Montenegro” has been prepared.
36.	Revision of the Human Resources Strategy	Secretary General's Office and Human Resource Management Bureau	IV Quarter	The Human Resources Strategy revised The percentage of implementation of these activities with respect to the Plan	The Strategy will be revised by the end of the year for the following year
37.	Adoption of the Training Plan for 2013	Secretary General's Office and Human Resource Management Bureau	I Quarter	Number of implemented trainings with respect to the total number of trainings envisaged in the Plan Number of employees who attended the trainings from the Training Plan for 2013	Training Plan for 2013 was adopted along with the revised Human Resources Strategy 2013-2015. The Training Plan foresees 11 trainings for the Parliament’s staff. Target group, purpose of training, time schedule, partner for trainings, where trainings are implemented in cooperation with other organizations, have been defined for each training session. A total of five trainings were carried out by 30 June 2013. The number of training participants was 91.

38.	Implementation of the planned trainings	Human Resource Management Bureau	Continuous	Number of implemented trainings Number of participants	From 1 January to 30 June 2013, five out of 11 planned trainings were carried out. The total number of participants was 91.
39.	Adoption of the documents for development of internal communication	Parliamentary Service	III Quarter	Adoption of documents for development of internal communication The percentage of implementation of these activities with respect to the Plan	Preparation of working version of the document is underway.
40.	Adoption of the documents for development of external communication	Parliamentary Service	IV Quarter	Adoption of documents for development of external communication The percentage of implementation of the activities with respect to the Plan	Preparatory activities are underway.
41.	Drafting of the Handbook for New Employees	Parliamentary Service	IV Quarter	Handbook for New Employees drafted	Preparatory activities are underway, including an analysis of the experience of other parliaments
42.	Drafting of the Members of the Parliament Welcome Handbook	Parliamentary Service	IV Quarter	Members of the Parliament WelcomeHandBook drafted	Preparatory activities are underway, including an analysis of the experience of other parliaments
43.	Drafting of handbooks	Parliamentary Service	Continuous	Number of drafted handbooks Number of distributed/received Manuals	Work on drafting of the handbooks has begun. Draft of the Handbook on Basic Principles of Management has been prepared.
44.	Adoption of the “Rulebook on advertising of vacancies in the Parliamentary Service”	Parliamentary Service	I Quarter	Adoption of the “Rulebook on advertising of vacancies in the Parliamentary Service”	The activity was not implemented by the specified deadline. Rulebook on advertising of vacancies in the Parliamentary Service” has been prepared.
45.	Adoption of the “Rulebook on the Aptitude Test”	Parliamentary Service	I Quarter	Adoption of the “Rulebook on the aptitude test”	The activity was not implemented by the specified deadline. Draft of the “Rulebook on the Aptitude Test” has been prepared.
46.	Adoption of the “Rulebook on the content and manner of preparation, drafting and adoption of the special	Parliamentary Service	I Quarter	Adoption of the “Rulebook on the content and manner of preparation, drafting and adoption of the special programme of	Activity was not implemented by the specified deadline. Draft of the “Rulebook on the content and manner of preparation , drafting and adoption of the special

	programme of professional training and development”			professional training and development”	programme of professional training and development” has been prepared.
47.	Adoption of the Decision on Special Advisors in the Parliament of Montenegro	Parliamentary Service	I Quarter	Adoption of the “Decision on Special Advisors in the Parliament of Montenegro”	The activity was not implemented by the specified deadline. Draft of the Decision on Special Advisors in the Parliament of Montenegro has been prepared.
48.	Adoption of the Decision on Type of Award and Awarding Procedure	Parliamentary Service	I Quarter	Adoption of the Decision on Award Type and Awarding Procedure	The activity was not implemented by the specified deadline. Draft of the Decision on Award Type and Awarding Procedure has been prepared.
49.	Adoption of the “Civil Servants and Employees Assessment Criteria and Methods in the Parliamentary Service”	Parliamentary Service	I Quarter	Adoption of the “Civil Servants and Employees Assessment Criteria and Methods in the Parliamentary Service” Adoption of the “Assessment Form “	The activity was not implemented by the specified deadline. Draft of the “Civil Servants and Employees Assessment Criteria and Methods in the Parliamentary Service” has been prepared
50.	Adoption of the Book/ List of knowledge, skills and conduct	Parliamentary Service	IV Quarter	Adoption of the List of knowledge and skills	Preparatory activities are underway.

TRANSPARENCY AND OPENNESS

No.	Activity/measure	Responsible authority	Deadline	Performance Indicator	
51.	Establish procedures for the work of the Committee on Human Rights based on petitions and complaints by the citizens and civil society	Committee on Human Rights and Freedoms	II Quarter	Procedures established Public informed on the procedures	At the meeting held on 30 May 2012, in connection with the amendment to Article 44 of the Rules of Procedure of the Parliament of Montenegro (Decision on Amendments to the Rules of Procedure of the Parliament of Montenegro - "Official Gazette of Montenegro", No. 25/12, of 11 May 2012), which provides that the Committee on Human Rights and Freedoms "shall consider and take positions on petitions and complaints of citizens and legal entities related to the exercise of rights of citizens", the Committee concluded that the petitions and complaints of citizens and legal entities

					<p>referred to the Committee on Human Rights and Freedoms would be considered only upon their consideration by the competent institution, Protector of Human Rights and Freedoms of Montenegro, and discontent of the citizens with the Protector's processing of such petition, in which case, the Committee would act in accordance with its oversight and supervisory role.</p> <p>In the period from June 2012 to June 2013, the Committee on Human Rights and Freedoms received five petitions, one of which was submitted in 2013.</p>
52.	Establish procedures for the work of the Anti-Corruption Committee based on petitions and complaints by the citizens and civil society	Anti-Corruption Committee	II Quarter	Procedures established Public informed on the procedures	<p>Activity was not implemented by the specified deadline, i.e. by the end of the second quarter. At its fifth meeting held on 27 March, the Anti-Corruption Committee discussed the issue of its competence pursuant to Article 48a indent 4 of the Rules of Procedure of the Parliament and came to the conclusion that there was an evident lack of the act regulating its actions. Bearing in mind the importance of consideration of petitions in the fight against corruption and organized crime, the Committee decided to take up this issue with the Collegium of the President of the Parliament for consideration and help in regulating this matter. In this regard, the chair of the Committee submitted a letter on 28 March to the Collegium stating that it was necessary to set up a working group or hire experts for the preparation of such document.</p>

53.	Improve the procedures for addressing of the citizens to the Parliament of Montenegro	Parliamentary Service	III Quarter	Procedures established Public informed on the procedures	Redesign of website enabled easier communication of the citizens with the Parliament. All queries are regularly answered to.
54.	Continue with providing opportunities for the representatives of the interested public to participate in the work of the working bodies	Working Bodies	Continuous	Number of participation of representatives of civil society in the work of the working bodies	Representatives of the interested public have the opportunity to participate in the meetings of the working bodies, pursuant to Article 67 of the Rules of Procedure. During the reporting period, over 80 representatives of civil society participated in the meetings, including individuals and representatives of 20 non-governmental organizations. Around 20 representatives of the international organizations in Montenegro participated in the meetings of the working bodies.
55.	Respond regularly to all requests for free access to information submitted in accordance with the law	Secretary General's Office in cooperation with other organisational units	Continuous	Number of processed requests in relation to the number of submitted requests	All requests for free access to information are regularly responded to. During the reporting period, 34 requests for free access to information were received and responded as follows: - access was approved for 19 requests; - access was denied for 10 requests, because the Parliament did not possess the requested information; -four request were responded with notification that the requested information had already been disclosed, and - reply to one request, whose deadline is in July, is being prepared.
56.	Organise the "Children's Parliament"	Department for Public Relations, International Affairs and Protocol	Continuous	"Children's Parliament" held Number of students who participated in the	The "Children's Parliament" is organised in collaboration with the Centre for Children's Rights once a year, in November, on the occasion of 20 November to mark the

				“Children’s Parliament”	anniversary of the adoption of the Convention of the Rights of the Child.
57.	Continue the implementation of the “Democracy Workshops” project and introduce the second workshop on EU	Department for Public Relations, International Affairs and Protocol Sector for Research, Documentation and IT Network	Continuous	Number of workshops held Number of students who participated in the project Number of guests Feedback from schools	During the period January-June 2013, 98 democracy workshops were organized and 2272 students and 108 teachers from 31 elementary schools participated in the project. There were 13 guests who visited the democracy workshops, among whom seven were MPs, from parliamentary majority and minority. The first democracy workshop on European Union was held. The Book of Impressions contains the participants’ comments on the democracy workshops (written by students and teachers), who highly rated the quality and importance of the democracy workshops.
58.	Organise visits to the Parliament for groups of citizens and similar events (exhibitions, concerts, etc.)	Department for Public Relations, International Affairs and Protocol	Continuous	Number of visits and similar events Number of citizens who visited the Parliament	During the period January-June 2013, the following was implemented: - Six students’ visits from the Montenegrin Association of Political Science Students – MAPSS (around 150 students); - 97 visits of the students, within the “Democracy Workshops” project; a total of 2253 students from 31 schools participated in the project; - Exhibition on the occasion of awarding diplomas to the students of “Democracy Workshops”, showcasing photos of the participants, cover pages of the newspapers and selected impressions of students and teachers from the Book of Impressions.
59.	Continue with the Internship Programme implementation and develop a model to be	Secretary General’s Office and secretaries of certain	Continuous	Implemented continuation of the Internship Programme	The Parliament provided internship for three students of the final year of graduate and post-graduate studies.

	implemented in 2014	working bodies		Number of students who participated in the programme	
60.	Regularly publish information on the parliamentary activities on the website of the Parliament	Parliamentary Service (especially the Department for Public Relations, International Affairs and Protocol)	Continuous	Number of visits to the website	<p>Since the launch of the new website on 21 May, which has been developed and maintained by IT Section, it is possible to track the number of online visits. From 21 May to 30 June 2013, the website of the Parliament was visited 27,528 times, of which 8890 were unique visits. Average time spent on the website was 6 min and 25 sec. Also, in the reporting period there were 132,807 visits to individual webpages, out of which 90,625 were unique visits. Average time spent on one webpage of the website was 1 min and 41 sec. Visits to the new website were recorded from 82 countries.</p> <p>All information regarding legislative procedure, including proposals for laws, amendments, reports and minutes of the working bodies, and listings of voting are regularly published on the website. During the period January-June, 1844 information with 911 photos were published on the News page on the website of the Parliament.</p>
61.	Redesign website of the Parliament of Montenegro	Department for Public Relations, International Affairs and Protocol and the IT Section	II Quarter	Redesigned website Easier search of information on the work of the Parliament enabled	The redesigned website of the Parliament of Montenegro was launched on 21 May 2013. The website was redesigned and substantially improved in content, in accordance with the current technical developments, significantly extended parliamentary activities and, above all, with the needs of citizens and other users for easier search of information. The redesigned website was entirely implemented

					by the Parliamentary Service i.e. its IT Section with its own human, technical and financial capacities. IT Section also handles website maintenance.
62.	Inform the public on the most important parliamentary activities via an online bulletin "Open Parliament"	Department for Public Relations, International Affairs and Protocol and Secretary General's Office	Continuous	11 published bulletins (without August due to annual leave)	From 1 January until 30 June 2013, a total of six bulletins (for the period December 2012-May 2013) was published and distributed. Also, an electronic form is now available on the website of the Parliament of Montenegro so that anyone can apply to receive the bulletin to their e-mail address.
63.	Regularly update listings of public voting on the website of the Parliament	Department for Public Relations, International Affairs and Protocol, IT Section and the Secretary General's Office	Continuous	Listings of public voting on the website of the Parliament regularly updated	IT Section regularly publishes listings of electronic voting in the sittings on the website of the Parliament. The listings of electronic voting are published latest by the following working day, and only exceptionally, for detailed control purposes, disclosure may take up to three days when there are several instances of voting in one day.
64.	Introduce the Parliamentary television channel on cable networks	Parliamentary Service	III Quarter	Parliamentary television channel broadcasted on cable networks Number of networks where it is available Number of households where it is available	Preparatory activities are underway.
65.	Analysis of conditions and evaluation of the need to introduce broadcasting Parliamentary television channel	Collegium	IV Quarter	Analysis of conditions and evaluation of the need to introduce the broadcasting Parliamentary television channel carried out	Preparatory activities are underway.

66.	Printing of collections of the research papers	Section for research, analysis, library and documentation	II Quarter	Printed collections of the research papers	Section for research, analysis, library and documentation prepared specifications for the printing of collections of the research papers and submitted them to the Financial Affairs Bureau. The call for public procurement (shopping method) is in progress.
67.	Preparation and publication of the Annual Performance Report of the Parliament of Montenegro	Secretary General's Office in cooperation with all other units of the Service	March	Annual Performance Report of the Parliament of Montenegro published on the website	The 2012 Performance Report of the Parliament of Montenegro was prepared and published on the website of the Parliament.
68.	Reporting on the implementation of the Plan	Secretary General's Office in cooperation with all other units of the Service	Quarterly	Reports on the implementation of the Plan prepared Conclusions of the Collegium	Draft of the first Report on the implementation of the Action Plan was prepared for the period up to the end of the second quarter, or until 30 June inclusive.