



Parliament of Montenegro

**Action Plan for Strengthening of the Legislative and Oversight Role of
The Parliament of Montenegro
December 2010 - November 2011**

Table

LEGISLATIVE AND OVERSIGHT ROLE

No	Activity	Responsible	Deadline
1.	1.a) Passing the Law on Election of Members of Parliament and Councillors, in accordance with the recommendations of the OSCE - ODIHR and Venice Commission	Parliament of Montenegro	31 December 2010
	1.b) Work of multi-party working group for harmonization of the Draft Law on Election of Members of Parliament and Councillors	Multi-party Working group	December 2010
2.	Defining roles and responsibilities of the Parliament in the following stages of the process of integration into the European Union	The Collegium of the President of the Parliament of Montenegro	Spring Session
3.	Drafting and adoption of the Law on Parliamentary Oversight in the Field of Security and Defense	Security and Defense Committee / Parliament of Montenegro	December 2010
4.	Introduction of the practice for the Secretary of each Committee to prepare an opinion for each proposed law in the corresponding field	Administration of the Parliament of Montenegro /Secretaries of working bodies	January 2011
5.	Preparation of a time table and schedule for the activities of the Parliament and working bodies, including schedules for the monitoring of implementation of policies and law	Collegium of the President of the Parliament of Montenegro / Parliament Administration	Quarter I 2011
6.	Monitoring and control of implementation of recommendations from the Opinion of the European Commission on the application for membership of the EU and the Analytical Report	Committee on International Relations and European Integration	continuously
7.	Adoption of the Decisions on amendments to the Rules of Procedure of the Parliament of Montenegro	The Parliament of Montenegro	December 2010
	Consideration of the request of the Parliamentary opposition for representation of their initiatives on the Plenary session	The Parliament of Montenegro	II Quarter 2011
8.	Analysis of the requirement for separation of responsibilities of individual Committees and Subcommittees	The Collegium of the President of the Parliament of Montenegro	Quarter II 2011

PERFORMANCE EFFICIENCY

No	Activity	Responsible	Deadline
9.	Adoption of Annual Plan for the harmonization of legislation, including monitoring of its implementation	Collegium of the President of the Parliament of Montenegro / Parliament Administration	Quarter I 2011
10.	Preparing and reviewing annual reports on the performance of working bodies	Working Bodies	Quarter I 2011
11.	Adoption of the Rules on document management procedures in the Parliament Administration	Secretary General	December 2010
12.	Adoption of the Classification Plan	Secretary General	December 2010
13.	Introduction of abbreviations for parliamentary documents	Collegium of the President of the Parliament of Montenegro / Secretary General	Quarter I 2011
14.	Introduction of the Record of Parliamentary Acts (RPA)	Collegium of the President of the Parliament of Montenegro / Secretary General	Quarter I 2011
15.	Introduction of Eurovoc Descriptors	The Collegium of the President of the Parliament of Montenegro	Quarter I 2011
16.	Adoption of the Rules of Procedure for the Division for research, analysis, library, documentation and archive, with supporting documents	Secretary General	December 2010
17.	Preparation of preliminary design for an information system that would enable IT tracking of the entire legislative process	Parliament Administration	Quarter III 2011

ADMINISTRATIVE AND FINANCIAL CAPACITIES

No	Activity	Responsible	Deadline
18.	Adoption of a Human resources strategy in the Parliament of Montenegro for the period from January 2011 until December 2013, including a Training Plan	Parliament Administration	January 2011
19.	Providing intensive training for staff members of parliamentary committees and clubs on the EU <i>acquis</i> in particular areas	Parliament Administration	continuously

20.	Filling vacancies in the Parliament Administration, in accordance with the Rulebook on internal organization and job description of the Parliament Administration	Parliament Administration / Human Resources Management Office	continuously
21.	Defining a plan of short and long-term planning of facilities for the purposes of the Parliament (Members and Administration)	The Collegium of the President of the Parliament of Montenegro	Quarter I 2011
22.	Improvement of spatial and staff conditions for the work of Members of Parliament	The Collegium of the President of the Parliament of Montenegro	Quarter II 2011
23.	Providing access to the Parliament building for persons with disabilities	Parliament Administration	Quarter II 2011

OPENNESS AND TRANSPARENCY

No	Activity	Responsible	Deadline
24.	Preparation and publication of Annual Report of the Parliament of Montenegro	Parliament Administration	February 2011
25.	Signature of Memorandum of Understanding between the Parliament of Montenegro and NGOs	President of the Parliament of Montenegro	Quarter I 2011
26.	Roundtable discussion of Members of Parliament and representatives of the media	Parliament Administration	Quarter II 2011
27.	Roundtable discussion on issues of conflict of interest of Members of the Parliament	Parliament of Montenegro	Quarter II 2011
28.	Improvement of internal communications within the Parliament Administration, including the preparation of rules of internal communications	Parliament Administration / Human Resources Management Office	Quarter III 2011
29.	Further promotion of transparency in the work of the Parliament and communication with the public	Parliament Administration / Department for Public Relations	continuously
30.	Program "Open Parliament"	Parliament Administration / Department for Public Relations	continuously
31.	Report on the Action Plan implementation	Collegium of the President of the Parliament of Montenegro / Parliament Administration	quarterly