



The Parliament of Montenegro

**Second Quarterly Report on the Implementation of the
Action Plan for the Strengthening of Legislative and Oversight Role of the
Parliament of Montenegro**

1 March to 1 June 2011

June 2011

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION	
1. Upgrade the Legislative and Oversight Role	<p>1. Passing of the Law on Election of Councillors and Members of the Parliament:</p> <ul style="list-style-type: none"> - Improved legislative framework in line with the recommendations of OSCE and Venice Commission 	Parliament of Montenegro	Q IV 2010	<p>Working group formed</p> <p>The Law adopted</p> <p>Compliance with the recommendations of the OSCE - ODIHR and Venice Commission</p>	<p>At the eighth sitting of the first ordinary (spring) session in 2011 held on 31 May, the Proposal Law on Amendments to the Law on Election of Councillors and Members of Parliament was not supported by the required two-third majority, after which the deadline for agreement was extended to 31 July 2011 through adoption of the Proposal Constitutional Law on Amendments to the Constitutional Law for the Enforcement of the Constitution of Montenegro.</p> <p>(Deadline changed)</p>	Deadline changed
	<p>2. Defining the roles and responsibilities of the Parliament in the following stages of the process of integration into the European Union:</p> <ul style="list-style-type: none"> - The role of the Parliament precisely defined by the relevant act (<i>previously conduct a comparative research on the experience of former candidate countries that are now EU members, and Croatia, regarding the role of parliaments in the accession negotiations with EU</i>) 	The Collegium of the President of the Parliament of Montenegro	Spring Session	<p>Research work completed</p> <p>The role of the Parliament defined by the relevant act</p>	<p>Research work completed in 2010 and submitted to the Collegium members</p> <p>Research paper provides overview of experience of EU countries from last two enlargement waves during their candidacy status, and Croatia, regarding the role of the parliament in negotiations and regarding parliamentary body that had the key role in the process. The paper, prepared based on responses collected through the ECPRD network (Europe Centre of</p>	In progress

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION	
					<p>Parliamentary Research and Documentation) also provides a summary of the experiences, with the prevailing model and exceptions.</p> <p>Parliamentary groups are in a process of defining their positions on the issue, which will be then discussed at the Collegium.</p> <p>(In progress)</p>	
	<p>3. Drafting and adoption of the Law on Parliamentary Oversight in the Field of Security and Defense:</p> <ul style="list-style-type: none"> - Strengthened oversight role of the Parliament in this particular area - Improved protection of rights and freedom of citizens against potential abuse - Precisely defined responsibilities of all stakeholders 	Security and Defense Committee / Parliament of Montenegro	December 2010	<p>The working group for drafting the Law established</p> <p>Draft law prepared</p> <p>The Law adopted</p>	<p>The Law on Parliamentary Oversight in the Field of Security and Defense was adopted unanimously on 22 December 2010</p> <p>In line with Article 12 paragraphs 1 and 2 of the Law on Parliamentary Oversight in the Field of Security and Defence, which stipulates that Parliamentary oversight should be conducted regularly according to the annual plan adopted by the Committee and at extraordinary occasions if required, the Security and Defence Committee adopted the Plan for conduct of the oversight role for 2011 on the 31st meeting held on 13 April 2011.</p> <p>(Complete)</p>	Completed

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION
	<p>4. Introduction of the practice for the Secretary of each Committee to prepare an opinion, in the form of an informative review, for each proposed law:</p> <ul style="list-style-type: none"> - Improved background information and expert support to the members regarding the proposed enactments - Improved verification of compliance with the EU acquis and conformity tables submitted by the Government - When possible, provided assessment of the possible extent of impact of particular EU measures being transposed through the law and indicating the key groups of citizens and/or economy that might be affected - Provided examination of information on the fiscal impact submitted by the Government - Strengthened expert support through the training in the area of research and employment of at least two staff members in the Section for Research 	Parliament Administration /Secretaries of working bodies	January 2011	<p>Adopted guidelines on the informative review - briefing</p> <p>Organized training on the informative review</p> <p>Number of completed informative reviews</p> <p>Number of staff</p> <p>Obtained feedback from members on this issue</p>	<p>Adopted guidelines on the content of briefing -informative review</p> <p>The Guidelines on the content of briefing -informative review define the procedure of preparation and submission of the briefings prepared by the secretaries of the committees. The Article 4 of the Guidelines stipulates that the informative review is prepared in accordance with the competences of the committees and represents a clear and concise overview of findings on the proposed act pointing out possible open questions and/or dilemmas regarding the proposed act, and, if it is a proposal of a law, findings on the conformity table and fiscal impact form.</p> <p>The briefing includes background information on the proposed act, a brief review on comparative experiences of other countries, if possible, findings on compatibility check of the conformity table submitted by the Government, findings on examination of the fiscal impact form submitted by the Government and a list of representatives of civil society that submitted their contributions, along with all the contributions attached.</p>

C
o
m
p
l
e
t
e
d

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION
					<p>Organized training for the secretaries on the preparation of briefing (in cooperation with the Westminster Foundation for Democracy (WFD) and the UK House of Commons), on 16th and 17th February. Training was attended by 20 employees (committee secretaries, committee staff and research staff), who were able to learn the procedures and tasks of committee secretaries in UK Parliament. As a part of the training, attendees had a task to produce briefing samples for three draft laws.</p> <p>Prepared Terms of Reference for expert assistance lasting over 8 months, divided in several missions, in the fields of legal harmonization and regulatory impact assessment. Specific objectives of the assistance are to strengthen the Parliament capacity to scrutinize proposed legislation and check compatibility with the <i>acquis</i>, as well as monitor the implementation of the legislation, in order to achieve goals referred to in the second column.</p> <p>The applying procedure of experts has been completed, which eventually failed since none of the applying candidates met the criteria defined by the Terms of Reference. The process of applying will be repeated with criteria amended to a</p>

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION
					<p>certain degree, for the purpose of ensuring the required technical assistance.</p> <p>Since introducing this practice in February 2011, 88 briefings have been prepared by the Committee's secretaries. (Note: Secretaries of the Committee on Constitutional Issues and Legislation and of the Commission for Monitoring and Control of the Privatisation Procedure do not prepare briefings due to the specific status of these bodies defined by the Parliament's Rules of Procedure and relevant Decision).</p> <p>(Complete)</p>
	<p>5. Preparation of a time table and schedule for the activities of the Parliament and working bodies:</p> <ul style="list-style-type: none"> - Provided coordination and planning of both legislative and oversight activities on the level of the Parliament, working bodies and individual MPs by defining an activity schedule (Parliamentary Calendar) specifying the days of a month scheduled for plenary work, meetings of working bodies and the work of MPs in clubs and 	<p>The Collegium of the President of the Parliament of Montenegro / Parliament Administration</p>	<p>Q I 2011</p>	<p>Adoption of the activity schedule of the Parliament of Montenegro</p> <p>Adoption of the timetable of meetings of working bodies</p> <p>Adoption of plans of supervisory activities of</p>	<p>The time table of the Parliament was adopted in 2011, and it is available at the website¹</p> <p>11 working bodies adopted their work plans for 2011, which include the plan of oversight activities as well.</p> <p>Furthermore, in April, the Committee on Security and Defence adopted the Plan for conduct of the oversight role for 2011. In March, the Committee</p>

¹ http://www.skupstina.me/cms/site_data/SKUPSTINA/KALENDAR-AKTIVNOSTI.pdf

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION
	<p>with citizens</p> <ul style="list-style-type: none"> - Provided coordination, organization and planning of both legislative and oversight activities of the working bodies and individual members of working bodies by defining a time table of committee sessions generally specifying the date, time and venue of each meeting - Increased intensity of supervision through the adoption of plans of supervisory activities of the working bodies in order to monitor the implementation of laws and policies 			<p>the working bodies</p> <p>Number of sessions of the Committee with the subject of legislative oversight</p>	<p>on Constitutional Issues and Legislation concluded, in the Report on the Committee's commitments in 2011, that dynamics of work of this Committee will depend on the dynamics of submitting draft legislation and dynamics of holding sessions of the Parliament of Montenegro.</p> <p>Since the beginning of the year there have been 11 consultative hearings and one control hearing:</p> <ul style="list-style-type: none"> -The Committee for Political System, Justice and Administration held one consultative hearing with the topic "Reform of Judicial System in Montenegro, in the context of Recommendations from the Opinion of the European Commission"; -The Committee on International Relations and European Integration held seven consultative hearings with regard to the Performance Report of the Ministry of Foreign Affairs for 2010, 21st and 22nd quarterly reports on the overall activities in the process of the stabilisation and association to the EU, the first and second monthly reports on realization of commitments from the Action Plan for monitoring implementation of recommendations given in the European Commission's

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION
					<p>Opinion, the Report on implementation of obligations from the Stabilisation and Association Agreement with the Quarterly Reporting Table, as well as with regard to issuing an opinion on the candidate for ambassador of Montenegro to the Council of Europe and the candidate for ambassador of Montenegro to the Republic of Poland;</p> <p>-The Committee on Economy, Finance and Budget held two consultative hearings with the topics: "The current situation in the area of telecommunications with the view on implementation of the Law on Electronic Communications" and "Draft Law on Investment Funds with the a view on effects of application of the current law";</p> <p>-The Administrative Committee held a consultative hearing of the candidate for the president of the Council of the Insurance Supervision Agency and established the Proposal Decision;</p> <p>-The Commission for Monitoring and Control of the Privatisation Procedure deliberated on the privatisation procedure of the Aluminium Plant (Kombinat Aluminijuma) Podgorica and held a control hearing under this</p>

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION
					<p>deliberation.</p> <p>Committees have also organised thematic sessions and sessions outside the Parliament of Montenegro, public fora and round tables on current topics, as well as other similar activities:</p> <ul style="list-style-type: none"> -The Committee on Tourism, Agriculture, Ecology and Spatial Planning held a thematic session with regard to the petition of the MANS concerning the Brief on Destruction of Excess Military Ammunition on the temporary polygon "Prage" in the vicinity of Nikšić on 9 February. -The Security and Defence Committee held a session on 9 May to consider the Brief on actions undertaken by the Supreme State Prosecution of Montenegro in the case "Balkan Warrior". In addition to the members of the Committee, the session was also attended by the Supreme State Prosecutor. -The Committee on Tourism, Agriculture, Ecology and Spatial Planning held a thematic session on 6 April where the Draft Law on Communal Activities was presented. -The Committee on Human Rights in

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION
					<p>cooperation with the OSCE Mission organised on 28 February in Cetinje a public forum with the topic: "Rights of a child – implementation of the Law on Preschool Education and the Law on Protection against Domestic Violence". On 11 March 2011 the Committee considered the Brief of the Ministry of Human and Minority Rights concerning the position of LGBT population in Montenegro at the session which was attended, upon invitation, by the Minister of Human and Minority Rights, Protector of Human Rights and Freedoms and representative of the NGO Juventas - Youth Cultural Centre. Also, the members of the Committee on Human Rights and Freedoms met the representatives of the Association of parents of children and youth with development disorders "Naša Inicijativa" on 21 April in the premises of the Parliament of Montenegro.</p> <p>-The Gender Equality Committee in cooperation with the OSCE Mission in Montenegro and UNDP Office in Montenegro organised the presentation of the publication "Research on the knowledge and application of the Law on Gender Equality in the institutions of Montenegro" on 27 May.</p>

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION
					<p>-The Committee on Health, Labour and Social Welfare held a session on 25 March at the occasion of marking the World Tuberculosis Day, while on 15 April in cooperation with the German Foundation Konrad Adenauer, it held a round table with the topic "Parliament and social policy – current challenges of social policy in Montenegro and Germany". Also, the Committee held a session on 30 May in cooperation with the National Committee for Control of Smoking of the Ministry of Health and the Institute for Public Health of Montenegro in the premises of the Institute in Podgorica to mark the World No Tobacco Day.</p> <p>-The Administrative Committee held a public debate on 31 May on the topic "How to determine the representatives from NGO sector in the procedure of election and appointment", where seven non-governmental organisations took part.</p> <p>(Complete)</p>
	<p>6. Monitoring and control of implementation of the recommendations from the Opinion of the European Commission on the application for membership of the EU and the Analytical Report:</p>	<p>The Committee on International Relations and European Integration (CIREI)</p>	<p>Continuous</p>	<p>Report prepared by CIREI</p> <p>A meeting organized with Presidents and</p>	<p>The report on the findings and recommendations from the EC Opinion and Analytical report was prepared by the Committee on International Relations and European Integration in December 2010 and</p> <p style="text-align: center;">C o n t i</p>

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION	
	<ul style="list-style-type: none"> - Provided monitoring and control of implementation of the recommendations of the European Commission through the preparation of a Report on the findings and recommendations from the Opinion of the EC for specific chapters and areas with the proposal of the responsible Committee of the Parliament for each issue - Provided monitoring and control of implementation of the recommendations of the European Commission through holding a meeting with the chair persons of all Committees, to discuss their obligations in terms of oversight - Provided monitoring and control of implementation of the recommendations of the European Commission through defining the work plans, including the oversight of implementation of the EC recommendations and the Government Action Plan 			<p>Vice-Presidents of all Committees</p> <p>Defined plans for the monitoring of implementation of the EC recommendations and the Government Action Plan</p> <p>Quarterly reporting to the Collegium of the President of the Parliament by CIREI</p>	<p>discussed at the meeting of the Committee on International Relations and European Integration with the Chairpersons and Deputy Chairpersons of all committees of the Parliament held on 28 December 2010.</p> <p>The staff of the Committee, based on comments of the meeting participants and further consultations prepared two documents: Proposed activities of the Committee on International Relations and European Integration regarding the Action plan for strengthening of the legislative and oversight role of the Parliament and a Tabular overview of division of competences for each committee of the Parliament. These documents were discussed at the 43rd meeting of the Committee held on 14 February, and adopted with some minor corrections at the next meeting held on 21 February. The two adopted documents have been submitted to the Collegium of the President of the Parliament for further consideration, and to the secretaries of the working bodies of the Parliament.</p> <p>At the end of March the Committee on International Relations and</p>	n u o u s

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION
					<p>European Integration considered the first monthly report of the Government of Montenegro on realization of commitments from the Action Plan for monitoring implementation of recommendations given in the European Commission's Opinion, at a joint meeting with the National Council for European Integration. The second session was held in May when it was agreed that monthly reports of the Government will be considered on regular basis in future.</p> <p>11 working bodies have adopted annual work plans, covering supervisory activities as well. Furthermore, in April, the Committee on Security and Defence adopted the Plan for conduct of the oversight role for 2011. In March, the Committee on Constitutional Issues and Legislation concluded, in the Report on the Committee's commitments in 2011, that dynamics of work of this Committee will depend on the dynamics of submitting draft pieces of legislation and dynamics of holding sessions of the Parliament of Montenegro.</p> <p>(Continuous)</p>

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION	
	<p>7. Adoption of the Decisions on amendments to the Rules of Procedure of the Parliament of Montenegro:</p> <ul style="list-style-type: none"> - Strengthened direct expert support to the MPs through an increased number of staff working in Parliamentary Clubs - Finding solutions regarding the representation of initiatives of the opposition in plenary sessions (<i>A report on potential solutions will be prepared by the Parliament Administration and submitted to the Collegium in Q II of 2011, which may result in further amendments to the Rules of Procedure</i>) 	<p>Parliament of Montenegro</p> <p>The Collegium of the President of the Parliament of Montenegro</p>	<p>December 2010</p> <p>Q II 2011</p>	<p>Adopted Decision on amendments to the Rules of Procedure providing an increased number of staff working in the Clubs</p> <p>Number of employees in the Parliamentary Clubs</p> <p>Adopted conclusion of the Collegium in relation to the representation of initiatives of the opposition</p>	<p>Decisions on amendments to the Rules of Procedure of the Parliament of Montenegro adopted on 22 December 2010, which provided an increase in employment in Parliamentary Clubs, for a total of 5.</p> <p>The Collegium of the President of the Parliament adopted a Conclusion at the 125th meeting held on 9 May to establish a Working Group for drafting the amendments to the Rules of Procedure of the Parliament, which is composed of the representatives of all Parliamentary Clubs. The Working Group will, inter alia, deal with formulating of the model for passing of proposals of the opposition Parliamentary Clubs that fail to gain the required majority in regular consideration by working bodies. The deadline for the Working Group to submit the proposal amendments to the Rules of Procedure of the Parliament of Montenegro to the Collegium of the President of the Parliament is 15 June.</p>	<p>C o m p l e t e d</p> <p>I n p r o g r e s s</p>

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION
	<p>8. Analysis of the requirement for separation of responsibilities of individual committees and establishment of subcommittees</p> <p>- Provided a balanced distribution of responsibilities and scope of work of the working bodies on the basis of detailed analysis that will be prepared by the working group and through the enactment of appropriate legislation</p>	<p>The Collegium of the President of the Parliament of Montenegro</p>	<p>Q II 2011</p>	<p>Working group established, tasked to assess the need for separation of responsibilities of individual committees</p> <p>Assessment completed</p> <p>Conclusions adopted by the Collegium</p>	<p>At the 125th meeting held on 9 May the Collegium of the President of the Parliament adopted a Conclusion to establish a Working Group for drafting Amendments to the Rules of Procedure of the Parliament, which is composed of the representatives of Parliamentary Clubs. The Working Group will, inter alia, deal with the need for division of individual working bodies due to the large scope of competences and the elaboration of the rules for establishing sub-committees (composition, decision-making and relation to the line committee). The deadline for the Working Group to submit the Draft Amendments to the Rules of Procedure of the Parliament of Montenegro to the Collegium of the President of the Parliament is 15 June.</p> <p>(In progress)</p>

I
n
p
r
o
g
r
e
s
s

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION	
2. Performance Efficiency	<p>9. Adoption of Annual Plan for the harmonization of legislation, including monitoring of its implementation:</p> <ul style="list-style-type: none"> - Enabled more efficient distribution of the alignment of legislation through the adoption of Annual Plan for the harmonization of legislation, based on an analysis of the National Programme for Integration (NPI), adopted by the Government, and regular monitoring of implementation of the Annual Work Program of the Government 	<p>The Collegium of the President of the Parliament of Montenegro</p> <p>/ Parliament Administration</p>	<p>Q I 2011</p>	<p>Adopted Annual Plan one week after the NPI adoption by the Government, planned under the Annual Work Program of the Government for the second quarter of 2011</p>	<p>NPI has not been adopted by the Government yet</p> <p>The Plan for the monitoring of Annual Programme of the Government prepared and submitted to the Parliamentary Clubs</p> <p>(In progress)</p>	<p>In progress</p>
	<p>10. Preparing and reviewing annual reports on the performance of working bodies:</p> <ul style="list-style-type: none"> - Enabled analysis of the legislative and oversight work of each committee annually - Provided better planning of work for the following year - Improved public understanding of the work of the committees 	<p>Working Bodies</p>	<p>Q I 2011</p>	<p>Number of adopted and published reports</p>	<p>11 working bodies have adopted performance reports for 2010. In March, the Commission for Monitoring and Control of the Privatisation Procedure held a discussion on the activities undertaken in the previous period and accordingly adopted the conclusions on the future work.</p> <p>(Complete)</p>	<p>Completed</p>
	<p>11. Adoption of rules on document management procedures in the Parliament Administration</p> <ul style="list-style-type: none"> - Facilitated office operations due to the new system of document management 	<p>Secretary General</p>	<p>December 2010</p>	<p>Rules adopted and applied</p>	<p>Internal Rules on document management procedures adopted by the Parliament and applied since 2011.</p> <p>The new rules provide for efficient document management, reduction in the number of bookkeeping journals, precise definition of the procedure of recording of e-mail, recording and</p>	<p>Completed</p>

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION
					<p>archiving of documents according to their subjects rather than the session during which they were in the procedure, as was the case previously. Therefore, the new rules make a solid base for future introduction of the information system for monitoring of legislation.</p> <p>(Complete)</p>
	<p>12. Adoption of the Classification Plan:</p> <ul style="list-style-type: none"> - Provided more efficient tracking of legislation on the basis of classification according to negotiating chapters - Provided better tracking of amendments to laws and their harmonization with the European Union aquis on the basis of classification, which follows the negotiating chapters 	Secretary General	December 2010	Classification Plan adopted and applied	<p>Classification Plan adopted and started to be applied in 2011.</p> <p>According to the Plan, the classification codes are allocated to all acts received in the Registry Office. All proposed laws submitted by the Government (total 74) are classified according to their subjects by negotiation chapters they belong to. This procedure will facilitate efficient preparation of Members of the Parliament during the negotiation process with the EU, for the reason that all proposed laws that by their subjects belong to one negotiation chapter will be kept at one place rather than according to sessions at which they are adopted as was the case previously.</p> <p>(Complete)</p>

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION	
	<p>13. Introduction of abbreviations for parliamentary documents:</p> <p>- Creating the conditions for easier tracking of Parliamentary acts</p>	<p>The Collegium of the President of the Parliament of Montenegro</p> <p>/ Secretary General</p>	<p>Q I 2011</p>	<p>Decision on abbreviations drafted</p> <p>Working group established</p> <p>Completed identification of abbreviations for the laws passed since October 2007.</p> <p>Decision on abbreviations adopted and is applied</p>	<p>Draft Decision on abbreviations for parliamentary documents has been produced.</p> <p>Working group formed to determine the abbreviations for the legislation published in the Official Gazette of Montenegro, since its first edition after the adoption of the new Constitution in 2007.</p> <p>The working group has completed the work and produced the abbreviations within the envisaged timeframe, and regular determination of abbreviations takes place on regular basis.</p> <p>(In progress)</p>	<p>I n P r o g r e s s</p>
	<p>14. Introduction of the Record of Parliamentary Acts (RPA)</p> <p>- Creating the conditions for easier tracking of parliamentary acts for each session of the Parliament</p>	<p>The Collegium of the President of the Parliament of Montenegro</p> <p>/ Secretary General</p>	<p>Q I 2011</p>	<p>Established RPA records</p> <p>Adopted decision on the introduction of RPA as a part of the name of acts</p>	<p>Established RPA records. In accordance with this, each act accepted by the Register Office of the Parliament is allocated an RPA reference code which consists of the combination of Arabic and Roman numerals. The Arabic numeral represents the ordinal number of the parliamentary act accepted by the Register Office in a single Parliamentary Convocation, while the Roman numeral represents the number of the term. For example, from the beginning of the 24th Parliamentary Convocation to 31 May 2011 the Register Office accepted</p>	<p>C o m p l e t e d</p>

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION	
					589 parliamentary documents, i.e. the last parliamentary document registered under this date has the RPA reference code 589 XXIV. (Complete)	
	15. Introduction of Eurovoc Descriptors: - Creating the conditions for the use of descriptors to index documents in accordance with the License	The Collegium of the President of the Parliament of Montenegro	Q I 2011	An expert group was formed for the translation of descriptors Translated Eurovoc descriptors	The Expert Group completed its work within the envisaged timeframe. Translated descriptors were submitted to the Office of the European Union responsible for publications. (In progress)	I n P r o g r e s s
	16. Adoption of the Rules of Procedure of the Section for analysis, documentation, research and library, with supporting documents - Strengthened work of the organizational unit in charge of parliamentary research through the establishment of appropriate operational procedures	Secretary General	December 2010	Adopted Rules of Procedure of the Section Adopted Rules of Procedure for the procurement and preparation of research work Adopted application form Number of applications for research work and number of completed research papers	Adopted Rules of Procedure of the Section for analysis, documentation, research and library, with supporting documents and their application started Adopted Rules of Procedure for the submission of application and preparation of parliamentary research work, including application form Three research papers on parliamentary autonomy, role of the Parliament in negotiations and spatial facilities of the Parliament have been completed. (Complete)	C o m p l e t e d

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION	
	<p>17. Preparation of preliminary design for an information system that would enable IT tracking of the entire legislative process</p> <p>- creating the conditions for finding an optimal IT solution to track the legislative process <i>(it is planned to set up an adequate information system which will provide for IT tracking of the entire legislative process by 2012)</i></p>	Parliament Administration	Q III 2011	Preliminary design drafted	Recording and analysis of individual processes are in progress. (In progress)	In Progress
3. Administrative and Financial Capacities	<p>18. Adoption of the Human Resources Strategy in the Parliament of Montenegro for the period from January 2011 until December 2013, including a Training Plan:</p> <p>- Continuous development of human resources through provided strategic approach, which involves a clearly defined vision and mission, principles and values, strategic objectives, indicators and activities in this area</p>	Parliament Administration	January 2011	<p>Adopted Human Resources Strategy</p> <p>Adopted Strategic Plan</p> <p>Number of implemented activities</p>	<p>Adopted Human Resources Strategy</p> <p>Adopted Strategic Plan</p> <p>Training Plan prepared, implementation in progress</p> <p>The Training Plan envisaged that five trainings for the employees of the Parliament outside the regular programme of the Human Resources Administration were to take place by the end of May. Three trainings were organised, as well as another three which were planned for June.</p> <p>Since the beginning of the year the employees took part in the total of 42 trainings: six from the training plan, 23 under the organisation of the Human Resources Administration and 13 other trainings.</p> <p>(Complete)</p>	Completed

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION	
	<p>19. Providing intensive training for the staff of parliamentary committees and clubs:</p> <ul style="list-style-type: none"> - Improved quality of verification of the conformance of draft legislation with the EU acquis - Raising the level of knowledge and expertise of employees in the field of EU acquis through training in specific areas, within the framework of TAIEX and other available projects - Raising the level of knowledge and expertise of staff regarding the assessment of impacts and issues of legal harmonization by providing professional support to the staff - Raising the level of knowledge and expertise of employees with a focus on introducing the experiences of EU member states and candidate countries in the harmonization process through the project "Parliament for Europe", with the NGO European Movement in Montenegro - Raising the level of knowledge and expertise of employees through a number of training courses in cooperation with NGOs, Human Resources Administration, as well as through bilateral cooperation with other parliaments 	Parliament Administration	Continuous	<p>Number of trainings organized</p> <p>Number of participants</p> <p>Number of amended tables of compliance during preparations for the meeting of the Committee</p>	<p>Organized training for research staff, during which two employees visited the Slovak parliament for two weeks</p> <p>Implementation of the Training Plan in progress</p> <p>Terms of Reference for expert assistance have been prepared. The applying procedure of experts has been completed, which eventually failed since none of the applying candidates met the criteria defined by the Terms of Reference. The process of applying will be repeated with criteria amended to a certain degree, for the purpose of ensuring the required technical assistance.</p> <p>After making insight into the documentation submitted along with the proposed laws (64 proposed laws in total), 24 essential amendments and 12 technical amendments have been made by the Committee staff with regard to the documentation proving harmonisation of those acts with EU legislation and other international treaties.</p> <p>(Continuous)</p>	C o n t i n u o u s

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION	
	<p>20. Filling vacancies in the Parliament Administration, in accordance with the Rulebook on Internal Organization and Job Description of the Parliament Administration</p> <ul style="list-style-type: none"> - Creating the conditions for achieving full functionality of all organizational units 	Parliament Administration / Human Resources Management Bureau	Continuous	<p>Number of staff compared to the Rulebook</p> <p>Number of staff compared to the previous year</p>	<p>As of 31 May 2011 there were 90 employees (and 10 trainees) in the Parliament Administration in comparison to 154 employees that are stipulated by the Rulebook and in comparison to 73 employees (and 12 trainees) as of 31 December 2010.</p> <p>(Continuous)</p>	C o n t i n u o u s
	<p>21. Defining a plan of short and long-term planning of office space for the purposes of the Parliament:</p> <ul style="list-style-type: none"> - Productivity raising through improved spatial conditions for the work of MPs and employees in the Parliament - Productivity raising through the creation of conditions for the admission of new employees 	The Collegium of the President of the Parliament of Montenegro	Q I 2011	<p>Decisions adopted and tender procedure initiated for office space renting</p>	<p>Adopted decision to rent extra office space</p> <p>Preparation of tender procedure in progress and it is planned that the tender should be published in July.</p> <p>(In progress)</p>	I n p r o g r e s s
	<p>22. Improving spatial and personnel requirements for the work of MPs, based on earlier needs assessments (<i>as a part of this measure a comparative analysis of standards in other parliaments in relation to space and staffing requirements will be prepared</i>)</p>	The Collegium of the President of the Parliament of Montenegro	Q II 2011	<p>Completed analysis</p> <p>Conclusions adopted by the Collegium</p>	<p>Under this measure a comparative review was produced, which includes a brief description of the current situation of the spatial capacities in the Parliament, tabular presentation of the data on the area and spatial facilities of several national parliaments taken over from the ECPRD network (European Centre for Parliamentary Research and</p>	I n p r o g r e s s

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION	
					Documentation) and collected by a questionnaire that the Parliamentary Administration sent to the addresses of several parliaments in the region. (In progress)	
	<p>23. Providing access to the Parliament building for persons with disabilities</p> <ul style="list-style-type: none"> - Creating the conditions for access to the building through consultation with NGOs and the corresponding tender procedure 	Parliament Administration	Q II 2011	<ul style="list-style-type: none"> Initiated tender procedure Design prepared Project implemented 	<p>Public invitation to tender for procurement and installation of folding electric stair lifts for the needs of disabled persons for internal installation into the Parliament of Montenegro was published on 1 June 2011, and the deadline for opening of bids is 28 June.</p> <p>(In progress)</p>	I n p r o g r e s s
4. Openness and Transparency	<p>24. Preparation and publication of Annual Report of the Parliament of Montenegro</p> <ul style="list-style-type: none"> - Continuing the practice of publishing relevant information about the work of the Parliament for the purpose of its disclosure to the citizens and professionals (<i>The Parliament will prepare the report for 2010 independently</i>) 	Parliament Administration	February 2011	Prepared Annual Report	<p>2010 Annual Report prepared and available on the web site². In addition, 250 copies in Montenegrin and English have been printed (bilingual edition).</p> <p>(Complete)</p>	C o m p l e t e d

² Link: http://www.skupstina.me/cms/site_data/IVANA/OSTALO/publikacije/Perfomance%20Report%202010%20final%20za%20sajt.pdf

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION	
	<p>25. Signing of Memorandum of Understanding between the Parliament of Montenegro and NGOs:</p> <ul style="list-style-type: none"> - Defined principles of cooperation between the Parliament of Montenegro and the NGOs interested in cooperation with the Parliament of Montenegro 	President of the Parliament of Montenegro	Q I 2011	<p>Established Working Group to draft a Memorandum of Understanding</p> <p>Memorandum drafted</p> <p>Memorandum signed</p>	<p>Working Group established, Memorandum drafted. Text of the Memorandum agreed.</p> <p>The Memorandum³ was signed and promoted on 30 March and a form⁴ for giving opinion by civil society representatives was published on the Parliament's website.</p> <p>(Complete)</p>	C o m p l e t e d
	<p>26. Roundtable discussion of Members of Parliament and representatives of the media:</p> <ul style="list-style-type: none"> - Promotion of better understanding and cooperation between the Parliament and the media on the basis of exchanging opinions and adopted conclusions 	Parliament Administration	Q II 2011	<p>Organized round table discussion</p> <p>Conclusions adopted</p> <p>Number of participants</p> <p>Implementation of conclusions</p>	<p>Preparation in progress, in cooperation with WFD, and tentative period of July is agreed with WFD experts.</p> <p>(In progress)</p>	I n p r o g r e s s
	<p>27. Roundtable discussion on the issues of conflict of interest of Members of the Parliament:</p> <ul style="list-style-type: none"> - Better understanding of this issue and possible improvement of the legislative framework on the basis of exchanging opinions and adopted conclusions 	Parliament Administration	Q II 2011	<p>Round table discussion organized and conclusions adopted</p> <p>Number of participants</p> <p>Implementation of conclusions</p>	<p>Preparation in progress, in cooperation with SIGMA and UAKI</p> <p>Roundtable planned for 10 June</p> <p>(In progress)</p>	I n p r o g r

³ Link: http://www.skupstina.me/cms/site_data/SKUPSTINA%20CRNE%20GORE/Memorandum-o-saradnji-izmedju-Skupstine-Crne-Gore-i-Mreze-organizacija-civilnog-drustva-za-demokratiju-i-ljudska-prava.pdf

⁴ Link: http://www.skupstina.me/cms/site_data/SKUPSTINA/Obrazac-za-davanje-misljenja-predstavnika-civilnog-drustva.pdf

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION	
						e s s
	<p>28. Improving internal communication within the Parliament Administration</p> <ul style="list-style-type: none"> - Improved exchange of information and created conditions for an efficient external communication by defining the rules of internal communication and unification of procedures for communicating with stakeholders, design of documents, etc. 	Parliament Administration / Human Resources Management Bureau	Q III 2011	<p>Adopted rules on internal communication and the beginning of their implementation</p> <p>Appointment of a person for internal communication</p>	<p>Preparation activities are in progress in cooperation with the WFD and UK House of Commons, and the person for internal communication has been appointed.</p> <p>(In progress)</p>	l n p r o g r e s s
	<p>29. Further improving the transparency of the Parliament and its communication with the public:</p> <ul style="list-style-type: none"> - Improved procedures for enabling a proactive approach to the activities of the Parliament by establishing a special form available on its web site - Provided conditions for direct transmission of all press conferences from the press position in the Parliament over the Internet - Provided timely notification of the public through the publication of all relevant information on the web site of the Parliament - Provided free access to information through the provision of timely responses to the requests in accordance with the Law on 	Parliament Administration / Department for Public Relations	Continuous	<p>Form for the citizens and the public published on the website</p> <p>Provided direct transmission from the press position over the Internet</p> <p>All relevant information available on the web site of the Parliament</p> <p>Number of applications for free access to information and number of provided responses</p>	<p>Provided direct transmission from the press position over the Internet</p> <p>All relevant information regularly published on the web site of the Parliament</p> <p>Since the beginning of the year, 84 requests for FAI (with 195 sub-requests in total) were submitted to the Parliament and they were all responded. Out of that number, access was granted for 43 requests, for 20 requests the Parliament had no information available, whereas for 21 requests it was responded that the requested information have already been published or or another authority was responsible for it.</p>	C o n t i n u o u s

PRIORITY	ACTIVITY	RESPONSIBLE AUTHORITY	DEADLINE	INDICATORS	IMPLEMENTATION	
	Free Access to Information				(Complete)	
	<p>30. Program "Open Parliament"</p> <ul style="list-style-type: none"> - Further promotion of the transparency of work by launching the monthly newsletter "Open Parliament", in cooperation with the Center for Democratic Transition - Improving the openness of work towards the younger population and, in this part, an assessment of options for launching the project of "Democratic Workshop" for children in primary schools, in cooperation with ERSTE Foundation and the Austrian Parliament - Weekly news from the EU institutions 	Parliament Administration / Department for public relations	Continuous	<ul style="list-style-type: none"> Regular publication of monthly newsletter "Open Parliament" Regular publication of monthly news Completed preparation of the project "Democratic Workshop" and the decisions adopted 	<p>Thus far, four editions of the monthly newsletter "Open Parliament" have been published, while the fifth edition is under preparation.</p> <p>Publication of weekly news from the EU institutions each Friday, starting from February</p> <p>Preparation of the project "Democratic Workshop" is in progress</p> <p>(Continuous)</p>	C o n t i n u o u s
	<p>31. Reporting on the Action Plan implementation</p> <ul style="list-style-type: none"> - provided carrying out of activities in accordance with the plan through continuous monitoring of the implementation and results achieved 	The Collegium of the President of the Parliament of Montenegro / Parliament Administration	Quarterly	Report on implementation of the Action Plan submitted to the Collegium and conclusions adopted	<p>The first quarterly report for December, January and February submitted on 3 March, including the proposed suggestions of the European Commission</p> <p>The Collegium adopted the quarterly report on 9 March. Monthly reports on implementation have been regularly submitted to the Government.</p> <p>(Complete)</p>	C o m p l e t e d (quarterly)